



Kittitas County Conservation District  
2211 W. Dolarway Road, Suite 4 - Ellensburg, WA 98926 - Phone (509) 925-3352 - Fax (888) 546-0825

**Board of Supervisors Special Meeting**  
March 31, 2021 7:00 AM – Zoom Meeting ID: 915 9491 1913

**ATTENDANCE via Zoom**

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| <b>Board of Supervisors:</b><br><b>Mark Moore</b> , Chair<br><b>Lynn Brown</b> , Vice Chair<br><b>Jeff Brunson</b> , Auditor<br><b>Bill Boyum</b> , Member<br><b>Matt Eslinger</b> , Member | <b>KCCD Staff:</b><br><b>Anna Lael</b> , District Manager<br><b>Miranda Nash</b> , Financial Manager |
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- I. **Call to Order-** Chair Mark Moore called the meeting to order at 7:02 AM. All in attendance participated via Zoom.
  
- II. **A. KCCD Building Tenant Improvements**
  1. **Yakima Tributary Access & Habitat Program (YTAHP) Interlocal Agreement** - Anna presented the YTAHP agreement with the Washington RC&D for April 1, 2021 to March 31, 2022 for \$265,141.61 with the Board.  
**MOTION** – Approve Interlocal Agreement with Washington RC&D for the 21-22 BPA Yakima Tributary Access & Habitat Project Contract.  
**Lynn Brown**, seconded by **Bill Boyum** *Passed Unanimously*
  
  - B. Executive Session to Review Performance of District Employees (30 minutes)**  
At 7:06 am the Board announced that they would go into executive session until 7:36 am to review personnel performance.  
The Board adjourned the executive session at 7:26 am and returned to regular session.
  
  - C. 2021 Employee Salary/Wage Increase**  
**MOTION** – Accept employee evaluation reviews as presented and approve staff pay increases as discussed for 3% increase in pay for Mark and Miranda and 2% increase in pay for remaining staff effective March 1<sup>st</sup>, 2021.  
**Jeff Brunson**, seconded by **Bill Boyum** *Passed Unanimously*
  
- III. **Adjournment**  
Chair Mark Moore adjourned the meeting at 7:28 AM.

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**MOTIONS APPROVED:**

**MOTION** – Approve Interlocal Agreement with Washington RC&D for the 21-22 BPA Yakima Tributary Access & Habitat Project Contract.

Lynn Brown, seconded by Bill Boyum

*Passed Unanimously*

**MOTION** – Accept employee evaluation reviews as presented and approve staff pay increases as discussed for 3% increase in pay for Mark and Miranda and 2% increase in pay for remaining staff effective March 1<sup>st</sup>, 2021.

Jeff Brunson, seconded by Bill Boyum

*Passed Unanimously*

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Miranda Nash    04/08/2021  
Recording Secretary    Date

Manita Olson  
Board Member

4/8/2021  
Date