



Kittitas County Conservation District
 2211 W. Dolarway Rd, Suite 4 - Ellensburg, WA 98926 - Phone (509) 925-3352 - Fax (888) 546-0825

BOARD OF SUPERVISORS
Monthly Board Meeting
 Thursday, January 9, 2025 1:00 PM Zoom Meeting ID: 846 1391 3032

ATTENDANCE

Board of Supervisors: Mark Moore, Chair Jeff Brunson, Auditor Bill Boyum, Member Matt Eslinger, Member	KCCD Staff: Anna Lael, District Manager Miranda Nash, Office Administrator Emily Love, Financial Manager Brent Dixon, Project Manager Tony Craven, CWDG Project Manager via Zoom Mark Crowley, Conservation Planner Via Zoom Sherry Swanson, Project Manager Wendy Mee, Resource Technician
Guests: Reuben Garnett, NRCS	

I. **Call to Order** – Mark Moore called the meeting to order at 1:00 PM.

II. **Public Comment:** None

III. **Approve Accountant’s Report & Meeting Minutes**

MOTION: Approve December 2024 Treasurer’s Report, and the regular meeting minutes from December 12, 2024.

Bill Boyum, Seconded by Jeff Brunson *Passed Unanimously*

IV. **Approve Bills:**

MOTION: Approve check numbers 21676 – 21718 and EFT numbers 1107,1144,9 for a total of \$482,216.96 (Payroll Checks 21684-21691) and building account check numbers 2369-2376 for a total of \$10,091.44. Approve pending payments totaling \$261,891.30 contingent upon receiving grant reimbursement requests.

Jeff Brunson, Seconded by Bill Boyum *Passed Unanimously*

American Forest Management	\$ 81,950.00
American Forest Management	\$ 22,797.00
Anderson Perry & Associates, Inc.	\$ 10,142.50
Anderson Perry & Associates, Inc.	\$ 10,172.01
Eco Dig LLC	\$ 30,000.00
Eco Dig LLC	\$ 90,000.00
Kittitas County Joint Board	\$ 16,829.79

V. Reports

A. NRCS Programs

1. District Conservationist Report – Reuben provide the report.

B. **Big Bend Local Work Group-** Anna reported that a meeting of the Big Bend Local Work Group needs to be set for this year. February 26 in Ellensburg is the tentative date. This is the annual meeting to discuss funding pools, ranking questions, and other funding opportunities. Reuben offered to send a list of some people that should be invited.

C. **Washington Resilient Food Systems – Kittitas County-** Anna reported that the Kittitas County Chamber of Commerce is hosting the Iowa State University Resilient Food Systems team at the end of January. Anna will be interviewed for this effort on January 28th. She invited Board members to participate as well.

D. **Cashmere Valley Bank – Municipal Loan Options-** Anna continues to work with Tom Brown at Cashmere Valley Bank to explore loan options for the large RCPP and CWDG projects. He specializes in municipal loans. He is reviewing our grant agreements and our last three years financial reports. For some municipal loans, they require that we be represented by bond counsel. He has provided names and firms that he typically works with. Anna is also preparing estimates of funding needed based on expected projects.

VI. Action Items

A. Yakima Tributary Access & Habitat Program

1. Anderson Perry & Associates Task Orders

a) Task Order 3 Naneum Creek - Ellensburg Water Company Fish Passage Improvements

The Board previously amended Task Order 3 to include \$10,040 of the \$80,000 requested in November as the construction of this project may not occur. Anna is working with the FBRB grant manager to determine options. The best is to re-scope the FBRB grant for this project to include only engineering and design. That would allow the design work to be completed and the construction funds to be returned and reassigned to the Cascade at Coleman project.

MOTION: Approve Task Order 3 Naneum Creek - Ellensburg Water Company Fish Passage Improvements Amendment 4 to add \$69,960 contingent on rescoping FBRB grant to design only.

Jeff Brunson, seconded by **Matt Eslinger**

Passed Unanimously

b) Naneum Creek RM 3.75 Culvert Replacement

Mark and Anna presented a task order amendment for this project from Anderson Perry. With this, the engineering costs are nearly as high as the construction funding for this project. The Board directed staff to ask Anderson Perry for the cost to reach the 30% design stage and to look for additional funding.

B. Resolution 2025-001 2025 Election

Anna presented Resolution 2025-001 setting the 2025 Election date and process. The Election will be March 4, 2025 and it will be a mail-in only election. The elected position whose term is expiring in May 2025 is currently held by Mark Moore. The appointed position whose term is expiring in May 2025 is currently held by Bill Boyum.

MOTION: Approve Resolution 2025-001 Board of Supervisors 2025 Election
Jeff Brunson, seconded by **Matt Eslinger** *Passed Unanimously*

C. Conservation Commission Advance Requests

No advance requests are possible this month. This will remain a standing agenda item in future Board meetings.

D. CWDG Projects

1. Pine Hills Ranch Project Cost Agreement Amendment

Anna reported that this project included tree removal (logging) and that effort was intended to be included in the payment to the landowner. In talking with DNR staff, it was determined that this was not eligible as it was not included in original grant application. A solution to providing the landowner with nearly the same amount is to amend the cost share agreement to 100% and pay more on the fuels reduction work (masticating, etc) completed with the project.

MOTION: Amend the Pine Hills Ranch Agreement from 80% to 100% cost share, not to exceed \$94,712.
Bill Boyum, seconded by **Matt Eslinger** *Passed Unanimously*

E. PSE Wild Horse Easement Monitoring

1. Anna reported that the agreement with Puget Sound Energy to complete annual monitoring of the Wild Horse easement expired at the end of 2024. A new 5 year agreement has been sent to PSE for review.

MOTION: Authorize District Manager to negotiate an MOA with Puget Sound Energy to continue to monitor the Wild Horse Project easement.
Jeff Brunson, seconded by **Bill Boyum** *Passed Unanimously*

F. RCPP 3149 Supplemental TA Agreement - Anna has been working on the Supplemental Agreement for technical assistance funding for the 3149 RCPP project. The total agreement value will be \$1,520,635. The funds will support KCCD staff time, engineering and design work, and cultural resources surveys and reports for this RCPP which goes through 2029.

MOTION: Authorize District Manager to sign Supplemental TA Agreement 3149-1729-A2 with NRCS.
Jeff Brunson, seconded by **Matt Eslinger** *Passed Unanimously*

VII. WSCC Regional Manager Report- Allisa Carlson – Allisa not present.

VIII. Adjournment: Meeting adjourned at 2:13pm

MOTIONS APPROVED:

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 Recording Secretary	 Date	 Board Member	 Date
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