



Kittitas County Conservation District
 2211 W. Dolarway Road, Suite 4 - Ellensburg, WA 98926 - Phone (509) 925-3352 - Fax (888) 546-0825

Board of Supervisors Special Meeting
 December 3, 2021 1:00 PM – Zoom Meeting ID: 860 3884 2609

ATTENDANCE

Board of Supervisors: Mark Moore , Chair Lynn Brown , Vice Chair Jeff Brunson , Auditor	KCCD Staff: Anna Lael , District Manager Miranda Nash , Financial Manager Brent Dixon , Project Manager Mark Crowley , Conservation Planner
Guests:	

I. **Call to Order-** Chair Mark Moore called the meeting to order at 12:02 PM. Attendees participated via Zoom and in-person.

II. **YTAHP Projects**

A. **The Ranch on Swauk Creek Project**

Change Order 4 – Anna reported that the project has encountered an issue with the culvert under Highway 97. The design had the irrigation pipe going from the fish screen to Hwy 97 and then spilling into the existing culvert to be picked up again on the other side of Hwy 97. Unfortunately, the culvert is unexpectedly filled with sediment. The culvert is 36” in diameter and approximately 150 feet long. It is about half full of sediment at the downstream end. The extent of the sediment wasn’t discovered until the contractor cleared the thick brush away in the last couple of weeks. This sediment can’t be left as it will end up in the pipeline and then in the downstream manholes. Options for clearing the sediment were discussed, including a vacuum truck or sleeving the pipe all the way through. The vac truck costs (nearly \$19,000) far exceeded the option of sleeving the pipe.

Anna presented Change Order 4 that includes cost to sleeve the culvert (\$11,992.86) and a time extension. The additional pipe will not be here before 12/24, so the change order includes a time extension to January 14, to be sure the contractor has time to complete the install.

Anna also reported that she is talking with WSDOT about their requirements to sleeve their culvert. She talked to a contact this morning and he understands the urgency of the request.

Mark Moore asked about available funding and how much was allotted for project contingency funds. Anna stated that there is funding available to cover this change order and that four changes order to date are about \$25,000. That’s still under 10% of the original bid amount.

MOTION – Approve Change Order 4 for The Ranch on Swauk Creek project.
Lynn Brown, seconded by **Jeff Brunson** *Passed Unanimously*

III. **Adjournment**

Chair Mark Moore adjourned the meeting at 12:17 PM.

MOTIONS APPROVED:

MOTION – Approve Change Order 4 for The Ranch on Swauk Creek project.
Lynn Brown, seconded by **Jeff Brunson** *Passed Unanimously*

Miranda Nash 12/9/21
 Recording Secretary Date

Jeff Brunson
 Board Member

12/9/21
 Date