



Kittitas County Conservation District
2211 W. Dolarway Rd, Suite 4 - Ellensburg, WA 98926 - Phone (509) 925-3352 - Fax (888) 546-0825

Board of Supervisors Special Meeting

October 24, 2019 12:00 PM KCCD Office

ATTENDANCE

Board of Supervisors: Mark Moore , Chair Lynn Brown , Vice Chair Jeff Brunson , Auditor Bill Boyum , Member Matt Eslinger , Member	KCCD Staff: Anna Lael , District Manager Miranda Nash , Financial Manager Ryan Roberts , Engineer Mark Crowley , Project Manager
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I. **Call to Order**- Chair Mark Moore called the meeting to order at 12:00 PM

II. **Yakima Tributary Access & Habitat Program**

A. **Cooke Creek Fish Passage & Screening Project –**

1. **Construction Contract** Anna reported that 6 bids were received for the Cooke Creek project. The apparent low bidder is Thayer Excavating, and they have supplied all responsibility criteria. The anticipated project start date is set for the week of November 11th. Anderson Perry will supply a list of submittals needed for the project.

MOTION – Approve construction contract with Thayer Excavating for Cooke Creek Fish Passage & Screening Project.

Bill Boyum, seconded by **Jeff Brunson** *Passed Unanimously*

B. **Bristol Flats Project**

1. **Cost Share Agreement Amendment** – The Bristol Flats project is underway. During install of the new pump station it was noticed that there was new erosion along the bank near the pump station. Ryan is working on a design to use wood poles and slash to protect the bank from erosion. Anna reported that the Orca funds could be a good fit for this additional work.

MOTION – Approve wood placement for erosion control on Bristol Flats project not to exceed \$9,000 contingent on review of District Chair and District Manager.

Bill Boyum, seconded by **Lynn Brown** *Passed Unanimously*

III. **KCCD Building Remodel**

A. **Approval of Architect Request for Proposal** – Anna reported that she received a phone call from the broker working on the NRCS long term lease. The District should be receiving the package for the full solicitation this week and then will have a month to put together a proposal. The building remodel options that are being considered will need an architect to ensure that everything is done per federal lease requirements.

MOTION – Approve Request for Proposals for architectural services.

Jeff Brunson, seconded by **Matt Eslinger** *Passed Unanimously*

IV. **Adjournment** – Mark Moore adjourned the meeting at 12:20 PM

MOTIONS APPROVED:

MOTION – Approve construction contract with Thayer Excavating for Cooke Creek Fish Passage & Screening Project.

Bill Boyum, seconded by **Jeff Brunson** *Passed Unanimously*

MOTION – Approve wood placement for erosion control on Bristol Flats project not to exceed \$9,000 contingent on review of District Chair and District Manager.

Bill Boyum, seconded by **Lynn Brown** *Passed Unanimously*

MOTION – Approve Request for Proposals for architectural services.

Jeff Brunson, seconded by **Matt Eslinger** *Passed Unanimously*

Mianda Nash
Recording Secretary

11/14/19
Date

Matt Eslinger
Board Member

11/14/19
Date