



Kittitas County Conservation District
 2211 W. Dolarway Road, Suite 4 - Ellensburg, WA 98926 - Phone (509) 925-3352 - Fax (888) 546-0825

Board of Supervisors Meeting
May 24, 2022 12:00PM – Zoom Meeting ID: 845 8140 2131

ATTENDANCE

Board of Supervisors: Mark Moore , Chair (in person) Lynn Brown , Vice Chair (by zoom) Jeff Brunson , Auditor (in person) Matt Eslinger , Member (in person) Bill Boyum , Member (by zoom)	KCCD Staff: <u>In Person</u> Anna Lael , District Manager Mark Crowley , Conservation Planner Dayna Wilkinson , Financial Manager Wendy Mee , Resource Technician
Guests:	

I. **Call to Order-** Chair Mark Moore called the meeting to order at 12:00 PM. Attendees participated via Zoom and in person.

II. **Action Items**

A. **Bills to be approved**

Date	Vendor	Amount
04/14/2022	Centerview Farms	\$ 5,040.63
04/29/2022	Hurst Construction	\$ 6,166.01

The Centerview Farms cost share payment was inadvertently missed in the bills to be approved at the April 14, 2022 meeting.

The Hurst Construction invoice is for the Coleman Creek/Olmstead Park project. In order to close out the Fish Barrier Removal Board grant, this invoice must be paid and a check number entered.

MOTION – Approve Centerview Farms and Hurst Construction bills for payment
Jeff Brunson, seconded by **Bill Boyum** *Passed Unanimously*

B. **RCPD Contracts**

Anna reported that she was notified on Friday May 20th that an error had occurred in the RCPD contract between NRCS and a producer. The 2014 Farm Bill limit had been exceeded and so the payment to the producer will be short \$48,977. This error was discovered not during planning or contracting, but after the project construction was complete and certified. Had the limitation been discovered, the producer would likely have completed only one sprinkler project instead of two. Because this is an RCPD project and the District has contribution funds from the Conservation Commission, it is possible for to make up the shortfall. There is an open cost share agreement with the producer for the electrical service and so it can be amended to include these additional costs. Anna has talked with Karla at the Commission about using the grant funds for this purpose. The Commission normally has a limitation of \$50,000/landowner/year. This shortfall, in addition to the electrical service costs, will exceed that amount. The Commission requires a letter requesting this variance from policy be submitted for their approval. Precedent has already been set as the Commission approved

cost share of approximately \$80,000 on an RCPP related sprinkler conversion project a couple of years ago.

MOTION – Approve letter requesting a variance from Commission cost share policy to Karla Heintz and approve cost share agreement amendment with Brist to add \$48,977 contingent on approval by the Commission.

Bill Boyum, seconded by **Jeff Brunson** *Passed Unanimously*

C. Parking Lot Sealing

Anna reported that she contacted by a paving company who will be sealing parking lots in this area in mid-June. It is time to reseal the parking lot as well as repairing a couple of potholes. The work is low value enough that the bids need only be requested from three contractors.

MOTION – Approve advertising the parking lot resealing for bid.

Bill Boyum, seconded by **Jeff Brunson** *Passed Unanimously*

III. Adjournment

Chair Mark Moore adjourned the meeting at 12:22 PM.

MOTIONS APPROVED:

MOTION – Approve Centerview Farms and Hurst Construction bills for payment

Jeff Brunson, seconded by **Bill Boyum** *Passed Unanimously*

MOTION – Direct Anna to request a variance from Commission cost share policy and approve cost share agreement amendment with Brist to add \$48,977 contingent on approval by the Commission.

Bill Boyum, seconded by **Jeff Brunson** *Passed Unanimously*

MOTION – Approve advertising the parking lot resealing for bid.

Bill Boyum, seconded by **Jeff Brunson** *Passed Unanimously*


Recording Secretary 6/18/22
Date


Board Member

6/19/22
Date