



Kittitas County Conservation District
 2211 W. Dolarway Road, Suite 4 - Ellensburg, WA 98926 - Phone (509) 925-3352 - Fax (888) 546-0825

Board of Supervisors Meeting
January 12th, 2023 9:00AM– Zoom Meeting ID: 879 2266 7131

ATTENDANCE

Board of Supervisors: Mark Moore , Chair (in person) Bill Boyum , Member (in person) Lynn Brown , Vice Chair (in person)	KCCD Staff: <u>In-Person</u> Anna Lael , District Manager Sherry Swanson , Project Manager Dayna Wilkinson , Financial Manager Brent Dixon , Project Manager Mark Crowley , Conservation Planner Wendy Mee , Resource Technician
Guests: Alissa Carlson (Conservation Commission) Mark Charlton	

I. **Call to Order**- Chair Mark Moore called the meeting to order at 9:01 AM. Attendees participated in person, zoom was available.

II. **Public Comment** – Chair Moore called for public comment. There was none.

III. **Approve Accountant’s Report and Meeting Minutes**

MOTION – Approve the December Treasurer’s Report, and the regular meeting minutes from December 8th, 2022.

Bill Boyum, seconded by **Lynn Brown**

IV. **Approve Bills, including Building Account Bills**

(see attached spreadsheet)

MOTION – Approve check numbers 20795 to 20820 and EFT Transactions 1056 (2022), and 6 (2023) for a total of \$80,543.72 (Payroll Checks 20795-20796, 20799-20804, 20821-20822, and all EFTs); building account check numbers 2175-2184 for a total of \$10,842.23. Approve pending payments totaling \$102,109.68 contingent upon receiving grant reimbursement requests.

Bill Boyum, seconded by **Lynn Brown**

Passed Unanimously

Pending Bills To Be Paid

Claims	Bates, Michael	\$	13,425.00
Claims	Eco Dig, LLC	\$	885.00
Claims	Jefferies, Chris	\$	9,598.50
Claims	Kittitas County Fire District #7	\$	394.52
Claims	Kittitas County Fire District #7	\$	15,886.12
Claims	Kittitas County Fire District #7	\$	9,325.94
Claims	Mallamo, Gianni	\$	3,525.00
Claims	Rootjes, Claire	\$	1,155.00
Claims	Mid-Columbia Regional Fisheries Enhancement Group	\$	24,642.94

Claims	Mid-Columbia Regional Fisheries Enhancement Group	\$	23,271.66
TOTAL			102,109.68

V. Project Reports

A. NRCS Programs

1. **District Conservationist Report** - No update or report provided by NRCS. Anna reported that she spoke with Austin Shero (AC) and a new District Conservationist has been hired. A meeting will be set up to introduce him to each district.
2. **EQIP WaterSMART**
 - a) **Cultural Resources Status** - Anna asked Austin for a status update on the current EQIP WaterSmart projects cultural resources consultations. Three local projects are still waiting for the consultation to initiated. The lone archeologist in the state was tasked with completing the top 5 priorities for each team. Big Bend has already used up those 5, so the wait continues to address the three projects. Austin did say that the NRCS will be hiring a state archeologist, as well as filling the West and Central positions and adding a floating position to help with workload.
 - b) **FY23 Sign-up Status** – Anna also reported that Austin said the applications received in last October have yet to be ranked, but that he believes most would be eligible for the EQIP WaterSMART. Anna offered KCCD planning assistance through a Task Order for those potential projects. Austin stated that a second sign-up could occur if the funding for the year isn't spent.
3. **Mid-Columbia Steelhead Partnership RCPP**
 - a) **Ranking Questions** – Anna shared the final version of the ranking questions for the first sign-up:

Question	Points (Must =50 pts)
(Insert LWG questions)	
Question 1: Is the planning unit located in the priority geographic subarea? (downslope of Cascade Irrigation District and West Side Irrigating Company)	8
QUESTION 2: Middle Columbia Steelhead Partnership RCPP Project Weather Resiliency - Irrigation System Upgrade (SELECT ONLY 1)	
2. 2a Is the planning unit in surface irrigation and converting to sprinkler irrigation system (442) or drip irrigation (441) to treat inefficient use of irrigation water?	7
2. 2b Is the planning unit in wheelline or handline sprinkler irrigation and converting to center pivot or, linear (442) or drip irrigation (441) to treat inefficient use of irrigation water?	4
2. 2c Does the proposed treatment consist of piping an earthen ditch to the farm or field, to treat water quantity?	4
QUESTION 3: Does the project include irrigation water management (449)?	1
QUESTION 4: Middle Columbia Steelhead Partnership RCPP Project Field Sediment nutrient pathogen loss - Does the tailwater from surface irrigation in this unit flow directly into a creek or canal in the priority geographic subarea?	2
QUESTION 5: Middle Columbia Steelhead Partnership RCPP Project Aquatic Habitat questions (SELECT ALL THAT APPLY)	
5. 5a Project includes installation of a fish screen at the water withdrawal site or project consolidates water diversions and eliminates an unscreened diversion?	3
5. 5b Project includes correction of all fish passage barriers in the planning unit or serving planning unit and under control of the applicant?	3
5. 5c Project includes planting trees/shrubs on 70% of the stream in the planning unit to a minimum buffer of 20 feet?	5
QUESTION 6: Is applicant willing to place at least half of the water saved through conversion to a pipeline or sprinkler/drip system into the Trust Water Rights Program by donation for a period of at least 10 years?	3
QUESTION 7: Does this application primarily include fencing, livestock watering facilities or associated practices intended to control and manage livestock grazing on streams/ivers?	10

- b) **Sign-Up – Anna reported that the sign-up deadline will be in February with the exact date determined when NRCS does final approval of the ranking questions. This puts the ranking process in March and work with the producers to move toward contracting in April through July.**

B. 2023 Rates & Charges

Anna reported that she worked with the Assessor's Office to complete the 2023 tax rolls for the system of Rates & Charges. This is the final summary table:

	Parcels	Acres	Amount
Residential (DOR codes 11-19)	12,978	38,158	\$ 67,031.58
Commercial (DOR codes 21-39)	32	359	\$ 188.51
Transportation (DOR codes 41-49)	184	10,004	\$ 1,301.46
Trade (DOR codes 50-59)	217	196	\$ 1,081.64
Services (DOR codes 61-69)	1,670	435,068	\$ 21,805.17
Recreational (DOR codes 71-79)	206	3,224	\$ 1,194.04
Resources AG (DOR codes 81-83)	5,172	173,543	\$ 38,691.42
Resources (DOR codes 85-89)	953	59,259	\$ 7,117.81
Undeveloped/Open Space (DOR codes 91-99)	6,767	45,219	\$ 35,668.24
Resource Designated Forest Land (per RCW89.08.405 (3))	79	4,466	\$ 237.00
IRRIGATED Incremental (subset of above parcels & acres)	14,131	164,208	\$ 87,031.11
	28,258	769,496	\$ 174,316.87

This is the 2022 table for comparison:

	Parcels	Acres	Amount
Residential (DOR codes 11-19)	12,528	37,277	\$ 64,747.00
Commercial (DOR codes 21-39)	32	356	\$ 188.42
Transportation (DOR codes 41-49)	184	10,005	\$ 1,301.48
Trade (DOR codes 50-59)	220	176	\$ 1,094.35
Services (DOR codes 61-69)	1,682	435,817	\$ 21,885.10
Recreational (DOR codes 71-79)	206	2,962	\$ 1,193.95
Resources AG (DOR codes 81-83)	5,250	175,971	\$ 39,139.28
Resources (DOR codes 85-89)	977	58,453	\$ 7,266.00
Undeveloped/Open Space (DOR codes 91-99)	6,808	44,820	\$ 35,874.56
Resource Designated Forest Land (per RCW89.08.405 (3))	81	4,493	\$ 243.00
IRRIGATED Incremental (subset of above parcels & acres)	14,035	164,212	\$ 86,572.81
	27,968	770,328	\$ 172,933.14

C. WSCC Policies

Anna reported that discussions continue amongst districts interested in encouraging the Conservation Commission to adopt the appropriate policies. A draft letter is being prepared for consideration and Anna will share it when it's available.

VI. Action Items

A. KCCD Resolution #2023-001 – Board of Supervisors Election

The resolution establishing the 2023 Election is ready for Board approval. The election date was moved to March to coincide with the Conservation Month designated by the Conservation Commission.

MOTION: Approve Resolution 2023-001 establishing the 2023 KCCD Board of Supervisors Election.

Lynn Brown, seconded by Bill Boyum *Passed Unanimously*

B. KCCD Annual Meeting

1. KCCD has not held an in person annual meeting in two years. With the COVID restrictions lifting, it is possible to hold a meeting again. Typically, the annual meeting has been on a Thursday evening in February.

MOTION: Approve District Manager to set a date for the Annual Meeting.

Bill Boyum, seconded by Lynn Brown *Passed Unanimously*

C. Professional Engineer Grant

1. Anchor QEA Task Order for Teanaway Project

Anna reported that a task order has been drafted by Anchor QEA to continue design work for the Teanaway River project. The task order was received January 11, 2023 and hasn't yet been discussed with the landowner

MOTION: None

VII. Adjournment

Chair Mark Moore adjourned the meeting at 9:59 AM.

MOTIONS APPROVED:

MOTION – Approve the December Treasurer's Report, and the regular meeting minutes from December 8th, 2022.

Bill Boyum, seconded by Lynn Brown

MOTION – Approve check numbers 20795 to 20820 and EFT Transactions 1056 (2022), and 6 (2023) for a total of \$80,543.72 (Payroll Checks 20795-20796, 20799-20804, 20821-20822, and all EFTs); building account check numbers 2175-2184 for a total of \$10,842.23. Approve pending payments totaling \$102,109.68 contingent upon receiving grant reimbursement requests.

Bill Boyum, seconded by Lynn Brown *Passed Unanimously*

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Lynn Brown, seconded by Bill Boyum *Passed Unanimously*

MOTION: Approve District Manager to set a date for the Annual Meeting.

Bill Boyum, seconded by Lynn Brown *Passed Unanimously*

 2/9/23
Recording Secretary Date

 2/9/23
Board Member Date