



Kittitas County Conservation District
 2211 W. Dolarway Road, Suite 4 - Ellensburg, WA 98926 - Phone (509) 925-3352 - Fax (888) 546-0825

Board of Supervisors Meeting
November 10th, 2022 1:00 PM– Zoom Meeting ID: 849 3283 2040

ATTENDANCE

Board of Supervisors: Mark Moore , Chair (in person) Bill Boyum , Member (in person) Lynn Brown , Vice Chair (in person) Matt Eslinger , Member (in person)	KCCD Staff: <u>In-Person</u> Anna Lael , District Manager Sherry Swanson , Project Manager Dayna Wilkinson , Financial Manager Brent Dixon , Project Manager Wendy Mee , Resource Technician Mark Crowley , Conservation Planner
Guests: Alissa Carlson (Conservation Commission) Lynn Brewer (Presenter via Zoom)	

I. **Call to Order**- Chair Mark Moore called the meeting to order at 1:00 PM. Attendees participated in person, zoom was available.

II. **Public Comment** – Chair Moore called for public comment. There was none.

III. **Approve Accountant’s Report and Meeting Minutes**

MOTION – Approve the August Treasurer’s Report, the regular meeting minutes from October 13th, 2022.

Matt Eslinger, seconded by **Lynn Brown** *Passed Unanimously*

IV. **Approve Bills, including Building Account Bills**
 (see attached spreadsheet)

MOTION – Approve check numbers 20749-20768 and EFT Transactions 884-885, 888, 911-912, 928 and 931 for a total of \$91,539.88 (Payroll Checks 20749-20750, 20752-20757, 20759, 20778 and all EFTs); building account check numbers 2160-2165 for a total of \$12,654.58. Approve pending payments totaling \$67,900.56 contingent upon receiving grant reimbursement requests.

Lynn Brown, seconded by **Matt Eslinger** *Passed Unanimously*

Pending Bills To Be Paid

Date	Check #	Vendor	Amount
	Claims	Waltz, Steve	\$ 14,100.00
	Claims	Kittitas County Fire District #7	\$ 15,886.12
	Claims	Rootjes, Claire	\$ 1,155.00
	Claims	Jefferies, Chris	\$ 9,598.50
	Claims	Kittitas County Fire District #7	\$ 9,352.94
	Claims	Bates, Michael	\$ 13,425.00
	Claims	Mallamo, Gianni	\$ 3,525.00
	Claims	Eco Dig, LLC	\$ 885.00

TOTAL \$ 67,900.56

V. **Project Reports**

A. NRCS Programs

1. **District Conservationist Report** - No update or report provided
2. **Payment Rates** - Austin Shero has confirmed that Roylene Comes at Night submitted the paperwork to change the payment rate from 65% back to 75% for sprinkler practices. The actual payment amounts will be issued by NRCS HQ next week.
3. **EQIP WaterSMART** – Work is continuing on completing the cultural resource surveys and reports for both regular EQIP and EQIP WaterSMART projects. The NACD TA grant was extended to cover the remaining contracts. Anna reported that communication is ongoing with the East Area Archeologist.
4. **Mid-Columbia Steelhead Partnership RCPP** – Ranking criteria is currently being determined between the NRCS staff and our partners for future projects. It will be similar to the last RCPP project with the exception of non-KRD lands would be prioritized over KRD lands. This is because of the availability of the EQIP WaterSMART funds that are only for KRD lands.

VI. Action Items

Chair moved this item first to accommodate the guest, Lynn Brewer.

H. Increasing Land, Capital and Market Access Program

Anna reported that she was approached by Lynn Brewer with Swiftwater Holdings LLC about a grant application. Lynn worked with the Dodge family this summer to grow industrial hemp. She is a member of the newly formed Hemp Commission under the Washington State Department of Agriculture among other things. She and Jeff Leichleiter met with Anna on Monday to talk about a grant application proposal. The grant application is the "Increasing Land, Capital, and Market Access Program" funding notice from the Farm Service Agency. The applications are due November 18th. She is also working with Pierce Conservation District and other partners. The proposal would be for concurrent grant applications from KCCD and PCD for about \$2.5 million to buy land, work with underserved producers (e.g. women, young and beginning farmers and ranchers, and veterans), establish industrial hemp crops on the land that would then be purchased by the underserved producers at the end of the five year project.

Lynn introduced herself and gave her presentation (See attached). It is about the potential for industrial hemp to be used for carbon offset as well as developing a market for the products.

The Board discussed the grant opportunity, but determined the project was too uncertain to pursue at this time given the due date. They are interested in continuing to learn about the carbon credits opportunities.

A. Addendum for 23-28-CWR

Anna reported that we received a grant from the Commission of DNR funds to support the roll out of Wildfire Ready Neighbors in October. The grant is for \$5,000 for mostly Wendy's time and travel costs to complete home site assessments. and the Commission requires that the Board approve the addendum for these funds.

MOTION- Approve the addendum for grant 23-28-CWR for \$5,000.

Bill Boyum, seconded by **Lynn Brown**

Passed Unanimously

B. Whiskey Creek – Ellensburg Water Company

The budget for the design work for the siphon at Whiskey Creek will be exceeded due to additional comments that need to be incorporated. The County is adding \$5,000 to the Interlocal Agreement that ends 12/31/2022.

MOTION- Approve the Modification to Interlocal Agreement Between Kittitas County Flood Control Zone District and Kittitas County Conservation District to add \$5,000.

Bill Boyum, seconded by **Lynn Brown**

Passed Unanimously

C. Professional Engineer Grant

Anna reported that in working with Anderson Perry & Associates on the budget for design of the back-up generators for the FEMA 5182 grant, it exceeded the \$20,000 approved at the last meeting. That amount was a guess based on just conversations between John Wells at Anderson Perry and the sub-contractor Ztek (out of Wenatchee). Once the details were understood, the total came back at about \$30,000. In addition, Anna asked John to include a task for Anderson Perry to assist with any design review, bidding and contracting work that might be needed since KCCD doesn't currently have an in-house engineer. The total of the task order is now \$35,970. The FEMA grant can cover \$20,000, but the additional funds could be supported through the Professional Engineer grant. That would leave more funds in the FEMA grant for construction as well as providing match. Brian at Ztek was available for site visits very quickly, with the initial visits last Thursday.

MOTION- Approve Task Order 4 with Anderson Perry & Associates for a total of \$35,970 to be funded by the FEMA 5182 and Professional Engineer grants.

Matt Eslinger, seconded by **Lynn Brown**

Passed Unanimously

D. Natural Resources Investment Grant

Three of the small projects require cultural resources consultations. Mark is working with RLR Research to obtain costs for a Task Order to complete this work.

MOTION- Approve Task Order with RLR Research for cultural resources surveys and reports for the small projects

Lynn Brown, seconded by **Matt Eslinger**

Passed Unanimously

E. YBIP Toppenish to Teanaway RCPP

Mid-Columbia Fisheries is working on the Wilson Creek planting project on Woodhouse Loop. The cuttings didn't take on the right bank and they are proposing to replace them this fall. They detailed the proposal and cost in a memo shared with the Board. They are requesting additional funding in the amount of \$14,735, although they can make do with less as they have SRFB funding as well. This work fits in the RCPP contribution grant from the Commission, since those funds were used to establish the planting. There is enough funding for their entire request.

MOTION- Approve \$7,000 in RCPP contribution funds for the Wilson Creek planting work by Mid-Columbia Fisheries.

Bill Boyum, seconded by **Lynn Brown**

Passed Unanimously

F. Mid-Columbia Steelhead Partnership RCPP

KCCD was contacted by a landowner on Riverbottom Road who is interested in fencing and some planting. This project is a good fit for several funding sources but would make a nice start to the new Mid-Columbia Steelhead Partnership RCPP project. Action is not necessary until a cost share agreement is prepared.

G. Anchor QEA Task Order – Teanaway River

Anna reported no information received from Anchor QEA for this project, so no action is proposed.

H. Increasing Land, Capital and Market Access Program (see above)

I. WACD Meeting Attendance

Anna has reserved three hotel rooms for the WACD Annual Meeting in Wenatchee. She requested Board members let her know if they are attending so she can submit registrations to WACD.

J. Addition: Next Meeting Time

MOTION- Move next meeting (12-08-2022) to 9:00 AM temporarily, with potential to change the Operation Handbook to move winter meetings to 9:00 AM in the future.

Matt Eslinger, seconded by **Bill Boyum** *Passed Unanimously*

VII. Adjournment

Chair Mark Moore adjourned the meeting at 2:49 PM.

MOTIONS APPROVED:

MOTION – Approve the August Treasurer’s Report, the regular meeting minutes from October 13th, 2022.

Matt Eslinger, seconded by **Lynn Brown** *Passed Unanimously*

MOTION – Approve check numbers 20749-20768 and EFT Transactions 884-885, 888, 911-912, 928 and 931 for a total of \$91,539.88 (Payroll Checks 20749-20750, 20752-20757, 20759, 20778 and all EFTs); building account check numbers 2160-2165 for a total of \$12,654.58. Approve pending payments totaling \$67,900.56 contingent upon receiving grant reimbursement requests.

Lynn Brown, seconded by **Matt Eslinger** *Passed Unanimously*

MOTION- Approve the addendum for grant 23-28-CWR for \$5,000.

Bill Boyum, seconded by **Lynn Brown** *Passed Unanimously*

MOTION- Approve the Modification to Interlocal Agreement Between Kittitas County Flood Control Zone District and Kittitas County Conservation District to add \$5,000.

Bill Boyum, seconded by **Lynn Brown** *Passed Unanimously*

MOTION- Approve Task Order 4 with Anderson Perry & Associates for a total of \$35970 to be funded by the FEMA 5182 and Professional Engineer grants

Matt Eslinger, seconded by **Lynn Brown** *Passed Unanimously*

MOTION- Approve Task Order with RLR Research for cultural resources surveys and reports for the small projects

Lynn Brown, seconded by **Matt Eslinger** *Passed Unanimously*

MOTION- Approve \$14,735 in RCCP contribution funds for the Wilson Creek planting work by Mid-Columbia Fisheries.

Bill Boyum, seconded by **Lynn Brown** *Passed Unanimously*

MOTION- Move next meeting (12-08-2022) to 9:00 AM temporarily, with potential to change the Operation Handbook to move winter meetings to 9:00 AM in the future.

Matt Eslinger, seconded by **Bill Boyum** *Passed Unanimously*

 12/8/22
Recording Secretary Date


Board Member

12/8/22
Date