



Kittitas County Conservation District
 2211 W. Dolarway Road, Suite 4 - Ellensburg, WA 98926 - Phone (509) 925-3352 - Fax (888) 546-0825

Board of Supervisors Meeting
December 8th, 2022 9:00AM– Zoom Meeting ID: 814 9477 3473

ATTENDANCE

Board of Supervisors: Mark Moore , Chair (in person) Bill Boyum , Member (in person) Lynn Brown , Vice Chair (in person) Matt Eslinger , Member (in person) Jeff Brunson , Auditor (in person)	KCCD Staff: <u>In-Person</u> Anna Lael , District Manager Sherry Swanson , Project Manager Dayna Wilkinson , Financial Manager Brent Dixon , Project Manager Mark Crowley , Conservation Planner
Guests: Alissa Carlson (Conservation Commission)	

I. **Call to Order-** Chair Mark Moore called the meeting to order at 9:05 AM. Attendees participated in person, zoom was available.

II. **Public Comment** – Chair Moore called for public comment. There was none.

III. **Approve Accountant’s Report and Meeting Minutes**

MOTION – Approve the December Treasurer’s Report, and the regular meeting minutes from November 10th, 2022.

Bill Boyum, seconded by **Lynn Brown** *Passed Unanimously*

IV. **Approve Bills, including Building Account Bills**

(see attached spreadsheet)

MOTION – Approve check numbers 20769-20794 and EFT Transactions 964, 989 for a total of \$64,967.68 (Payroll Checks 20770-20771, 20774-20780 and all EFTs); building account check numbers 2166-2174 for a total of \$8,330.91. Approve pending payments totaling \$54,195.08 contingent upon receiving grant reimbursement requests.

Lynn Brown, seconded by **Matt Eslinger** *Passed Unanimously*

Pending Bills To Be Paid

Claims	Bates, Michael	\$	13,425.00
Claims	Eco Dig, LLC	\$	885.00
Claims	Jefferies, Chris	\$	9,598.50
Claims	Kittitas County Fire District #7	\$	394.52
Claims	Kittitas County Fire District #7	\$	15,886.12
Claims	Kittitas County Fire District #7	\$	9,325.94
Claims	Mallamo, Gianni	\$	3,525.00
Claims	Rootjes, Claire	\$	1,155.00
TOTAL			\$ 54,195.08

V. **Project Reports**

A. **NRCS Programs**

1. **District Conservationist Report** - No update or report provided
2. **Payment Rates** – Payment rates have been released, but for sprinkler practices are still lower than in 2019.
3. **EQIP WaterSMART** – Anna reported There is currently no word on whether or when another sign-up will be held updates.

B. WSCC Complaint

Anna reported there has been a complaint lodged against the Executive Director of the Conservation Commission stemming from an interaction in May 2022. The district that filed the complaint has had no response from the Commission and wrote a letter a couple of weeks ago regarding that lack of response. The incident appears to be still under investigation.

VI. Action Items

A. 2023 KCCD Board of Supervisors Election

The election is normally held on the first Tuesday in February, however the Conservation Commission is encouraging Districts to hold their elections during Conservation Month (March). Anna provided a timeline of the election deadlines if the Board decides to change to a March election.

MOTION: Direct the District Manager to draft a resolution establishing March 7th as the KCCD 2023 Election Day.

Jeff Brunson, seconded by **Lynn Brown**

Passed Unanimously

B. Mid-Columbia Steelhead Partnership RCPP

1. Supplemental Agreement – The Supplemental Agreement between KCCD and NRCS is complete. It is for \$175,000 and will last from date of signature to 12/31/2024. The budget is split between KCCD (\$119,883.76), Mid Columbia RFEG (\$8,952.24), and Archeology consultant (\$46,164.00). Anna requested approval to sign the agreement.

MOTION: Authorize District Manager to sign RCPP Supplemental Agreement Number: 2326-A-0653 with NRCS.

Bill Boyum, seconded by **Lynn Brown**

Passed Unanimously

2. Screening and Ranking Criteria - The screening and ranking criteria for the next sign-up must be determined. Anna reported that it was understood that the previous ranking questions could be essentially used, but NRCS has changed things again and is asking that they be distilled down to 4 or 5 questions. Anna reviewed the questions with the Board.

C. Whiskey Creek at EWC Project

1. Anderson Perry Task Order

Anna reported the County added \$5,000 to the interlocal agreement and that funding needs to be added to the Task Order with Anderson Perry & Associates to finish incorporating the comments on the design.

MOTION: Approve amendment to Task Order with Anderson Perry to add \$5,000.

Lynn Brown, seconded by **Jeff Brunson**

Passed Unanimously

D. Monthly Meeting Times 2023

The Board meeting days and times need to be determined for 2023. If the board wishes to adjust the regular meeting times, action must be taken and the new times published.

MOTION- Move the rest of the winter (January – March 2023) meeting times to 9 AM, then re-evaluate meeting times in the Spring.

Jeff Brunson, seconded by **Lynn Brown**

Passed Unanimously

VII. Adjournment

Chair Mark Moore adjourned the meeting at 10:04 AM.

MOTIONS APPROVED:

MOTION – Approve the December Treasurer’s Report, and the regular meeting minutes from November 10th, 2022.

Bill Boyum, seconded by **Lynn Brown**

Passed Unanimously

MOTION – Approve check numbers 20769-20794 and EFT Transactions 964, 989 for a total of \$64,967.68 (Payroll Checks 20770-20771, 20774-20780 and all EFTs); building account check numbers 2166-2174 for a total of \$8,330.91. Approve pending payments totaling \$54,195.08 contingent upon receiving grant reimbursement requests.

Lynn Brown, seconded by **Matt Eslinger**

Passed Unanimously

MOTION: Direct the District Manager to draft a resolution establishing March 7th as the KCCD 2023 Election Day.

Jeff Brunson, seconded by **Lynn Brown**

Passed Unanimously

MOTION: Authorize District Manager to sign RCPP Supplemental Agreement Number: 2326-A-0653 with NRCS.

Bill Boyum, seconded by **Lynn Brown**

Passed Unanimously

MOTION: Approve amendment to Task Order with Anderson Perry to add \$5,000.

Lynn Brown, seconded by **Jeff Brunson**

Passed Unanimously

MOTION- Move the rest of the winter (January – March 2023) meeting times to 9 AM, then re-evaluate meeting times in the Spring.

Jeff Brunson, seconded by **Lynn Brown**

Passed Unanimously



Recording Secretary

1-12-23

Date



Board Member

11/12/23

Date