



Kittitas County Conservation District
2211 W. Dolarway Road, Suite 4 - Ellensburg, WA 98926 - Phone (509) 925-3352 - Fax (888) 546-0825

Board of Supervisors Meeting
October 13th, 2022 7:00 AM – Zoom Meeting ID: 898 9087 5360

ATTENDANCE

Board of Supervisors: Mark Moore , Chair (in person) Bill Boyum , Member (in person) Jeff Brunson , Auditor (in person) Lynn Brown , Vice Chair (in person) Matt Eslinger , Member (in person)	KCCD Staff: <u>In-Person</u> Anna Lael , District Manager Sherry Swanson , Project Manager Dayna Wilkinson , Financial Manager Brent Dixon , Project Manager <u>Zoom</u> Wendy Mee , Resource Technician
Guests: Alissa Carlson (Conservation Commission)	

I. **Call to Order**- Chair Mark Moore called the meeting to order at 7:01 AM. Attendees participated in person, zoom was available, but there were no virtual participants.

II. **Public Comment** – Chair Moore called for public comment. There was none.

III. **Approve Accountant's Report and Meeting Minutes**

MOTION – Approve the August Treasurer's Report, the regular meeting minutes from September 8, 2022 and as well as the Special Meeting Minutes from September 29th, 2022.
Bill Boyum, seconded by **Jeff Brunson** *Passed Unanimously*

IV. **Approve Bills, including Building Account Bills**
(see attached spreadsheet)

MOTION – Approve check numbers 20719 - 20750 and EFT Transactions 802, 820, and 854 for a total of \$103,096.59 (Payroll Checks 20720-20721, 20727-20732, 20734, 20749-20750 and all EFTs); building account check numbers 2148 - 2159 for a total of \$14,664.31. Approve pending payments totaling \$75,189.62 contingent upon receiving grant reimbursement requests.
Jeff Brunson, seconded by **Bill Boyum** *Passed Unanimously*

Pending Bills To Be Paid

Date	Check #	Vendor	Amount
	Claims	Waltz, Steve	\$ 14,100.00
	Claims	Kittitas County Fire District #7	\$ 15,886.12
	Claims	Anderson Perry & Associates	\$ 18,858.75
	Claims	Anderson Perry & Associates	\$ 15,591.25
	Claims	Rootjes, Claire	\$ 1,155.00
	Claims	Jefferies, Chris	\$ 9,598.50

TOTAL \$ 75,189.62

V. **Project Reports**

A. **NRCS Programs**

1. **District Conservationist Report** - No update or report provided

2. **EQIP WaterSMART** – All cultural resources surveys and reports have been completed for the producers who have designs. The lack of a central area archaeologist has slowed review down, but we were able to directly contract the east area archeologist who is now working on them.
3. **Mid-Columbia Steelhead Partnership RCPP** – Anna submitted the Supplemental Agreement calculations for Technical Assistance to Laura Williams last week. The information needs to be reviewed by the District Conservationist and the Area Conservationist and then is sent to RCPP staff in Washington D.C. for final review and approval. The agreement is only for the first two years and totals \$175,000 which is split between KCCD staff (69%), archeological contractor (26%), and Mid-Columbia Fisheries as a third party (5%). Another agreement will need to be negotiated for the remaining 2 years in the project.

Anna reported that all partners are working on the joint screening and ranking criteria this month. Once the criteria are set, a sign-up can be scheduled.

- B. **Community Wildfire Defense Grant** – Anna reported that the Community Wildfire Defense grant application for \$10 million was submitted on October 5th. It was forwarded on to the USDA by DNR on Friday October 7th. Notifications of award won't occur until January 2023.
- C. **Heritage Garden – Demo Site** – Wendy has been hard at work installing the demonstration heritage garden in front of the KCCD office. Volunteers from the local Rotary Clubs have been helping the last two Saturdays to prep the site and planting will occur this Saturday.
- D. **Small Projects status** - Of the six project applications, one is not moving forward due to issues discussed at the Board meeting; one has cancelled; and one has an agreement completed and received notice to proceed. The remaining three are working on their project designs.
- E. **Swauk Prairie Farms Conservation Easement Application** - The three Conservation Commission sponsored projects are ranked 10, 11, and 12 with the Swauk project at 12. There is funding for the first 9 projects from RCO. There is a potential for additional funding to be allocated to RCO, so the office is hopeful that the remaining projects may be funded.

VI. Action Items

A. Farm Bureau Joint Meeting - October 28

KCCD was invite to the Kittitas County Farm Bureau meeting on October 28th. Anna requested that the Board consider contributing to the cost of the meeting.

MOTION- Authorize District Manger to pay half the room rental for the Kittitas County Farm Bureau meeting.

Bill Boyum, seconded by **Jeff Brunson**

Passed Unanimously

B. Swauk Creek Project

Anna provided update on what has happened at the project site, and mentioned taking action to restore the project, but she is waiting on Anchor QEA to provide a proposal. The work that needs to be completed is both on the bank and instream.

NO MOTION

C. FEMA 5182 – Backup generators

Backup generators require engineering and design work before they can be ordered. Anderson Perry has provided an estimate of approximately \$20,000 to do this for Cle Elum City Hall, Cle Elum/Roslyn Police Department and KCFD 6 (Ronald).

MOTION- Authorize District Manager to negotiate a task order with Anderson Perry for engineering/design of back-up generators.
Lynn Brown, seconded by **Matt Eslinger** *Passed Unanimously*

VII. Adjournment

Chair Mark Moore adjourned the meeting at 7:46 AM.

MOTIONS APPROVED:

MOTION – Approve the August Treasurer’s Report and the regular meeting minutes from September 8th, 2022. As well as the Special Meeting Minutes from September 29th, 2022.

Bill Boyum, seconded by **Jeff Brunson** *Passed Unanimously*

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Recording Secretary 11/10/22
Date


Board Member 11/10/22
Date