



Kittitas County Conservation District
 2211 W. Dolarway Road, Suite 4 - Ellensburg, WA 98926 - Phone (509) 925-3352 - Fax (888) 546-0825

Board of Supervisors Special Meeting
April 27, 2021 12:00 PM – Zoom Meeting ID: 955 1959 8415

ATTENDANCE via Zoom

Board of Supervisors: Mark Moore , Chair Lynn Brown , Vice Chair <i>(joined at 12:15pm)</i> Jeff Brunson , Auditor Bill Boyum , Member Matt Eslinger , Member	KCCD Staff: Anna Lael , District Manager Miranda Nash , Financial Manager
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- I. **Call to Order**- Chair Mark Moore called the meeting to order at 12:05 PM. All in attendance participated via Zoom.

 - II. **A. Resolution 2021-02**
 - 1. **Building Refinance and Loan** - The District has executed a 10-year lease with the United States Department of Agriculture and is completing tenant improvements to the building as requested. The total loan amount with Cashmere Valley Bank is \$553,399.95 with an interest rate of 4.5% (with a onetime adjustment after 5 years) and a loan maturity date of April 20, 2031.
MOTION – Approve Resolution #2021-002 for the District building refinance and loan.
Bill Boyum, seconded by **Jeff Brunson** *Passed Unanimously*

 - B. District Engineer**
 - 1. **Job Announcement** – Ryan has given his notice to leave the district, his last day will be on June 6, 2021. District staff would like to advertise for the position as soon as possible. The Board asked how the District Engineer position was funded and if it would be beneficial to put out a request for proposal for an Engineer instead. Anna stated that about half of the Engineer position is funded by the Commission and the coming workload is significant.
MOTION – Approve advertising for District Engineer position.
Jeff Brunson, seconded by **Bill Boyum** *Passed Unanimously*
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- III. **Adjournment**
 Chair Mark Moore adjourned the meeting at 12:20 PM.

MOTIONS APPROVED:

MOTION – Approve advertising for District Engineer position.

Jeff Brunson, seconded by Bill Boyum *Passed Unanimously*

Miranda Nash 05/13/2021
 Recording Secretary Date

Jeff Brunson
 Board Member

5/13/2021
 Date