



Kittitas County Conservation District
 2211 W. Dolarway Road, Suite 4 - Ellensburg, WA 98926 - Phone (509) 925-3352 - Fax (888) 546-0825

Board of Supervisors Meeting
April 14, 2022 7:00 AM – Zoom Meeting ID: 820 0638 2656

ATTENDANCE

Board of Supervisors: Mark Moore , Chair (in person) Bill Boyum , Member (in person) Matt Eslinger , Member (by Zoom)	KCCD Staff: <u>In-Person</u> Anna Lael , District Manager Sherry Swanson , Project Manager Dayna Wilkinson , Financial Manager <u>By Zoom</u> Mark Crowley , Conservation Planner Wendy Mee , Resource Technician
Guests:	

I. **Call to Order**- Chair Mark Moore called the meeting to order at 7:08 AM. Attendees participated via Zoom and in person.

II. **Public Comment** – None.

III. **Approve Accountant’s Report and Meeting Minutes**

MOTION – Approve the March Treasurer’s Report and the regular meeting minutes from March 10, 2022 and Special Meeting minutes from March 31,2022.

Bill Boyum, seconded by **Jeff Brunson** *Passed Unanimously*

IV. **Approve Bills, including Building Account Bills**

(see attached spreadsheet)

MOTION – Approve check numbers 20480 – 20519 and EFT Transactions 262, 267, 293-297 for a total of \$97,805.60 (Payroll Checks 20487-20482, and all EFTs) building account check numbers 2113-2119 for a total of \$12,156.75. Approve pending payments totaling \$462,297.58 contingent upon receiving grant reimbursement requests.

Bill Boyum, seconded by **Jeff Brunson** *Passed (Matt Eslinger Abstained)*

Pending Bills To Be Paid

Date	Check #	Vendor	Amount
3/1/2022	TBD	Valley Builders of Ellensburg, Inc	\$31,019.76
3/1/2022	TBD	Kooy's Irrigation	\$264,141.06
3/8/2022	TBD	Kittitas County Treasurer	\$3,683.33
3/21/2022	TBD	City of Roslyn	\$38,868.24
3/22/2022	TBD	Reiss-Landreau Research	\$10,220.00
3/31/2022	TBD	Hurst Construction, LLC	\$37,104.67
3/31/2022	TBD	Sorenson, Paul	\$42,728.46
4/13/2022	TBD	Sorensen, Ron	\$10,823.69
3/31/2022	TBD	Anderson Perry & Associates, Inc.	\$9,241.25
3/31/2022	TBD	Anderson Perry & Associates, Inc.	\$6,177.50
3/31/2022	TBD	Anderson Perry & Associates, Inc.	\$2,562.50
3/31/2022	TBD	Anderson Perry & Associates, Inc.	\$3,207.97
4/13/2014	TBD	Eslinger Farms Inc	\$2,519.15

V. Project Reports

A. NRCS Programs

1. **Mid-Columbia Steelhead Partnership RCPP** – Anna reported that the project agreement is with the Yakama Nation has been signed. Work is beginning on the supplemental agreement between KCCD and NRCS for technical assistance funding. The total for the five years of the project is about \$390,000.
2. **EQIP WaterSMART** – Anna reported that NRCS is requiring that contracts from the first sign-up be completed before a second sign-up can occur. KRD does have a small project that they could submit an application for and of course individual producers could sign-up for sprinklers too if a second sign-up occurs.
3. **PL-566 Small Watershed Program** – Anna reported that she has is continuing to explore this program. She has a meeting with Larry Johnson on April 21st before the STAC meeting. She has also talked with Cascade Irrigation District staff about potential projects. KRD projects are also possible but only on non-USBR rights-of-way.

B. Review RCW 89.08.210 and 220 – The Board of Supervisors reviewed this RCW.

C. Schedule 22 – Anna reported that the Schedule 22 review needs to be completed for the Annual Financial Report. Mark and Bill agreed to do the review after the Board meeting.

VI. Action Items

A. Springbrook Additional Training

Anna reported that Springbrook provided an agreement with the additional training costs for Dayna. The costs are a not to exceed amount of \$1999.

MOTION- Approve Springbrook training agreement not to exceed \$1,999.
Jeff Brunson, seconded by **Bill Boyum** *Passed Unanimously*

B. Kittitas Community Wildfire Resiliency Funding

1. Addendum for 22-28-CWR Grant

The Conservation Commission, through an agreement with DNR, is making available grant funds that may be used for chipping programs and outreach. Anna reported that a proposal was been submitted and approved by the Commission. The next step is for the Board to approve the addendum.

MOTION- Approve addendum for 22-28-CWR grant for \$59,573.
Bill Boyum, seconded by **Jeff Brunson** *Passed Unanimously*

2. Kittitas County Fire District No. 7 Agreement

Anna reported that a portion of the grant is for a chipper crew with Fire District No. 7, similar to the work done with them last year. This is a similar agreement, just updated with the funding amounts, dates and work included under this grant.

MOTION - Approve the agreement with Kittitas County Fire District #7.
Bill Boyum, seconded by **Jeff Brunson** *Passed Unanimously*

3. Washington RC&D Agreement

Anna reported that approximately \$2,500 of the agreement is for Rose's time as an WRC&D employee and the KFACC facilitator. She will assist with revisions of the magazine, facilitate the coffee hours and work with KVFR on the Advenza interpretive map.

MOTION- Authorize the District Manager to negotiate an agreement with the Washington RC&D for outreach activities in grant 22-28-CWR.

Jeff Brunson, seconded by **Bill Boyum** *Passed Unanimously*

C. NRI Projects – Small Project Amendments

Mark Crowley presented a couple of the Small projects that have requested time extensions or for whom costs came in higher and their cost share could be increased (still within the \$4,000 limit). The producer requesting a time extension has been dealing with some minor flooding in the project area and has been unable to start the project. Two of the producers who did not meet the hold down are experiencing higher costs than originally estimated. Mark requested approval to amend their agreements to reflect a true 50% not to exceed \$4,000.

MOTION- Approve cost increases and time extensions as presented.

Bill Boyum, seconded by **Jeff Brunson** *Passed Unanimously*

D. Engineering Task Order – Anderson Perry

A project on Coleman Creek is being submitted to the Fish Barrier Removal Board. A 60% design is required and this task order with Anderson Perry will produce that by the early May deadline.

MOTION – Approved Task Order with Anderson Perry & Associates for the Coleman Creek diversion.

Jeff Brunson, seconded by **Bill Boyum** *Passed Unanimously*

VII. Award Presentation

- A. Bill Boyum presented Mark Moore with his 30 year pin for his service on the Board of Supervisors.

VIII. Adjournment

Chair Mark Moore adjourned the meeting at 8:12 AM.

MOTIONS APPROVED:

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Jeff Brunson, seconded by **Bill Boyum**

Passed Unanimously


Recording Secretary 5/14/22
Date


Board Member

5/12/22
Date