



Kittitas County Conservation District
 2211 W. Dolarway Road, Suite 4 - Ellensburg, WA 98926 - Phone (509) 925-3352 - Fax (888) 546-0825

Board of Supervisors Regular Meeting

July 9, 2015 7:00 AM KCCD Office

ATTENDANCE

Mark Moore , Chair (at 7:15 AM) Lynn Brown , Vice-Chair Jeff Brunson , Auditor Ron Gibb , Member Bill Boyum , Member	KCCD Staff: Sara Leist, Financial Manager Mark Crowley, Resource Technician Brent Dixon, Resource Technician Ryan Roberts, Engineer
---	--

- I. **Call to Order-** Vice-Chair Lynn Brown called the meeting to order at 7:00 AM.
- II. **Approve Accountant's Report and Meeting Minutes**
MOTION – Approve the June Accountant's Report, and the regular meeting minutes from June 11th.
Bill Boyum, seconded by **Ron Gibb** *Passed Unanimously*
- III. **Approve Bills, including Building Account and Manastash O&M Fund Bills**
 (see attached spreadsheet)

MOTION – Approve check numbers 14662 through 14715 for a total of \$264,755.20 (Payroll Checks 14672-14678, and 14712-14715) and building account check numbers 0190 – 0201 for a total of \$5,621.78 and check numbers 1133-1136 for a total of \$375.34 for Manastash O&M reimbursements. Approve pending payments totaling \$233,987.88 contingent upon receiving grant reimbursement requests.
Bill Boyum, seconded by **Jeff Brunson (Ron Gibb Abstains)** *Passed Unanimously*

Pending Bills To Be Paid

6/29/15	TBD	Ron Gibb & Kooy's Irrigation	\$ 50,000.00
6/29/15	TBD	Gibb Brothers Farms & Kooy's Irrigation	\$ 183,987.88
			\$ 233,987.88

IV. Old Business

A) NRCS Report– See Erin's attached NRCS report. Erin reported that the portable AC unit has been installed in the District's IT room. The FY2016 EQIP new application cut off is now July 17, 2016. There are 2 wildfire EQIP contracts in Kittitas County. There are 14 pre-approved FY15 CSP applications and the due date for obligations is July 31st.

B) KCCD Project Reports (See Monthly Reports)

- 1. **Implementation - Small Project Cost Share** – Mark C. reported that the four small projects have been completed for this funding cycle. The final vouchers and close out forms are due by July 9th for all WCC grants.
- 2. **Category 3 Projects (Non-Shellfish) Sprinkler Conversion Projects** – Anna and staff have categorized projects for the next biennium.

3. **Irrigation Efficiencies** - See staff reports. Mark C. reported that Eslingers are moving forward with their project and the Gibbs project is complete. David Rinehart wants to move forward with his project but is continuing to discuss leasing options related to the drought and junior water users in the basin. Ron suggested a letter should be drafted to Ecology and the Conservation Commission encouraging Rinehart's water not be required to be entered into the Trust in perpetuity.

Mark C. also reported that Tom Dodge plans to meet with him after this season to discuss concerns and length of time, saved water, etc.

4. **BPA – Yakima Tributary Access & Habitat Project**

- a. **General Project Updates** – Mark C. reported that he, Brent, Sherry and Anna attending stream assessment training in Ellensburg last month.
- b. **Individual Project Updates** – No new updates.

5. **Manastash Restoration Project (See Staff Reports) –**

- a. **Screen Facilities**– The Board inquired about the status of the irrigators taking over the facilities. They hope Sherry is working towards transferring that work to the irrigators.
- b. **Instream Flow Enhancement** – See staff reports. Mark C. and Brent reported that KRD water put into Manastash Creek through the MWDA pipeline has resulted the creek being watered up to the Yakima River.
- c. **Reed/Hatfield Ditch Removal** – Surveys have been done.

- C) **Special Assessment** –See staff reports.

- D) **Firewise** – Sara informed the Board that the District has an agreement with RC&D to fund activities for the Hidden Valley/Swauk area's newly designated Fire adapted Community. The funding will target public outreach through brochures and workshops emphasizing Firewise, Ready Set Go, and Forest Health principles. It will also help fund the fuels reduction crew and provide money for other training opportunities focused on Fire Adapted Communities. This funding in the amount of \$24,700 originates from BLM and the District has one year to spend it. The Board is interested in knowing how the funding from BLM came about and how RC&D came to administer it.

MOTION – Approve RC&D funding for \$24,700 for Fire Adapted Communities.

Jeff Brunson, seconded by Ron Gibb

Passed Unanimously

- E) **District Building** – See discussion above regarding AC in server room.

- V. **New Business**

- A. **Informal Leave Policy**– Ryan requested that the Board consider an exception to the informal leave policy and allow him to be paid for the full amount of his current informal leave hours. He spent an exceptional amount of time in Okanogan working on EWP in May and June. He informed the Board that Okanogan Conservation District has paid the District for those hours that he worked and he understands that this would be an exception from the District policy. The Board discussed the situation and agreed to make a one-time exception to the informal leave policy.

MOTION – Approve to pay Ryan for his 60 hours of informal leave, as an exception to the

District policy.
Bill Boyum, seconded by Jeff Brunson

Passed Unanimously

B. Bill Eller's Quicknotes – Included in Board packet.

VI. Reports

Anna Lael (see attached)
Suzanne Wade (see attached)
Sara Leist (see attached)
Mark Crowley (see attached)
Ryan Roberts (see attached)
Sherry Swanson (see attached)
Brent Dixon (see attached)

VII. Adjournment – Mark Moore adjourned the meeting at 7:35 AM.

MOTIONS APPROVED:

MOTION – Approve the June Accountant's Report, and the regular meeting minutes from June 11th.
Bill Boyum, seconded by Ron Gibb

Passed Unanimously

MOTION – Approve check numbers 14662 through 14715 for a total of \$264,755.20 (Payroll Checks 14672-14678, and 14712-14715) and building account check numbers 0190 – 0201 for a total of \$5,621.78 and check numbers 1133-1136 for a total of \$375.34 for Manastash O&M reimbursements. Approve pending payments totaling \$233,987.88 contingent upon receiving grant reimbursement requests.

Bill Boyum, seconded by Jeff Brunson (Ron Gibb Abstains)

Passed Unanimously

MOTION – Approve RC&D funding for \$24,700 for Fire Adapted Communities.

Jeff Brunson, seconded by Ron Gibb

Passed Unanimously

MOTION – Approve to pay Ryan for his 60 hours of informal leave, as an exception to the District policy.

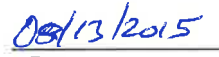
Bill Boyum, seconded by Jeff Brunson

Passed Unanimously


Recording Secretary


Date


Board Member


Date