



Kittitas County Conservation District
2211 W. Dolarway Road, Suite 4 - Ellensburg, WA 98926 - Phone (509) 925-3352 - Fax (888) 546-0825

Board of Supervisors Special Meeting
October 4, 2024 12:00 PM– Zoom Meeting ID: 86885112438

ATTENDANCE

| | |
|---|---|
| Board of Supervisors: Mark Moore, Chair Jeff Brunson, Auditor Bill Boyum, Member (via Zoom) Matt Eslinger, Member (via Zoom) | KCCD Staff: Anna Lael, District Manager Brent Dixon, Project Manager Miranda Nash, Office Administrator Wendy Mee, Resource Technician |
| Guests: | |

I. **Call to Order-** Mark Moore called the meeting to order at 12:04 PM. Attendees participated in person and via Zoom.

II. **Action Items**

A. **EMD FEMA**

1. **Supplemental Generators Project Construction Contract**

The district received three bids for the Supplemental Generators project. The low bidder is Colvico Inc. Their bid is the only one that is within the remaining funding (\$313,000) for this project. In working with Jesse Dragoo on the contract, he found that the lead times for the specified generators are more than double what was anticipated (20-22 weeks vs 8-10 weeks). That puts construction completion past the grant end date of 3/3/2024. Anna had already contacted the project manager, Chris Reilly at EMD, about a possible time extension. Anna has been in communication with him again and discussed the need for a time extension to do the project. Anna sent a letter requesting our time extension and he contacted FEMA. They will not approve a request for an individual sub grant within the larger grant to EMD. On Wednesday Anna spoke to Chris and to Tim Cook (state mitigation officer). Tim indicated that he would initiate the process with the other sub grantees under the same FEMA award and work on the full-time extension request. He also sent a letter of support.

MOTION - Approve the Supplemental Generators Project construction contract with Colvico Inc. with an end date of June 1, 2025 with direction to invoice for all possible costs before the grant end date.

Bill Boyum, seconded by Jeff Brunson *Passed Unanimously*

B. **Financial Manager Position**

1. **Candidate Offer**

A candidate for the financial manager position applied and an interview and reference checks have been completed. Her name is Emily Love. Her cover letter and resume were emailed to the board for review.

MOTION - Offer Emily Love the position of Financial Manager at \$26/hour pending satisfactory completion of the background and credit check.

Jeff Brunson, seconded by **Bill Boyum**

Passed Unanimously

III. **Adjournment** - The meeting was adjourned at 12:30 PM

MOTIONS APPROVED:

MOTION - Approve the Supplemental Generators Project construction contract with Colvico Inc. with an end date of June 1, 2025 invoice for all possible costs before the grant end date.

Bill Boyum, seconded by **Jeff Brunson**

Passed Unanimously

MOTION - Offer Emily Love the position of Financial Manager at \$26/hour pending satisfactory completion of the background and credit check.

Jeff Brunson, seconded by **Bill Boyum**

Passed Unanimously

Miranda Nash

Recording Secretary

10/10/2024

Date

Matt Moran

Board Member

10/10/24

Date