



Kittitas County Conservation District  
2211 W. Dolarway Road, Suite 4 - Ellensburg, WA 98926 - Phone (509) 925-3352 - Fax (888) 546-0825

**Board of Supervisors Meeting**  
**April 10, 2025 7:00 AM– Zoom Meeting ID:827 7774 0680**

**ATTENDANCE**

<b>Board of Supervisors:</b> <b>Mark Moore</b> , Chair <b>Brian Cortese</b> , Member <b>Matt Eslinger</b> , Member <b>Bill Boyum</b> , Member (via Zoom)	<b>KCCD Staff:</b> <b>Anna Lael</b> , District Manager <b>Miranda Nash</b> , Office Administrator <b>Brent Dixon</b> , Project Manager <b>Mark Crowley</b> , Conservation Planner <b>Sherry Swanson</b> , Project Manager <b>Wendy Mee</b> , Resource Technician <b>Tony Craven</b> , CWDG Project Manager (via Zoom)
<b>Guests: Allisa Carlson (SCC), Ethan James (NRCS) via Zoom</b>	

- I. **Call to Order**- Mark Moore called the meeting to order at 7:00 AM. Attendees participated in person and via Zoom.
- II. **Public Comment**
- III. **Approve Accountant's Report & Meeting Minutes**  
**MOTION** – Approve March 2025 Treasurer's Report, and the regular meeting minutes from March 13, 2025 & special meeting minutes from March 31, 2024.  
**Matt Eslinger**, seconded by **Brian Cortese** *Passed Unanimously*
- IV. **Approve Bills** (see attached spreadsheet)

**MOTION** – Approve check numbers 21806-21856 and EFT numbers 263,303,330-333 for a total of \$483,870.99 (Payroll Checks 21806-21808 and 21824-21831) and building account check numbers 2389-2396 for a total of \$12,794.73. Approve pending payments totaling \$268,402.62 contingent upon receiving grant reimbursement requests.

**Matt Eslinger**, seconded by **Bill Boyum**

*Passed Unanimously*

**Pending payments:**

Anderson Perry & Associates, Inc.	\$ 28,281.25
Anderson Perry & Associates, Inc.	\$ 7,485.00
Anderson Perry & Associates, Inc.	\$ 5,907.50
Anderson Perry & Associates, Inc.	\$ 2,093.75
Anderson Perry & Associates, Inc.	\$ 2,867.50
Anderson Perry & Associates, Inc.	\$ 1,605.00
Anderson Perry & Associates, Inc.	\$ 1,385.00
Anderson Perry & Associates, Inc.	\$ 10,048.75
Anderson Perry & Associates, Inc.	\$ 5,718.75
Anderson Perry & Associates, Inc.	\$ 23,244.81
Anderson Perry & Associates, Inc.	\$ 4,191.25
Anderson Perry & Associates, Inc.	\$ 13,543.75
Anderson Perry & Associates, Inc.	\$ 30,868.75
Anderson Perry & Associates, Inc.	\$ 5,268.75
Belsaas & Smith Construction, Inc.	\$ 38,861.95

Eco Dig, LLC	\$ 24,000.00
Kittitas County Treasurer	\$ 4,196.07
Mid-Columbia Fisheries Enhancement Group	\$ 13,499.04
Mid-Columbia Fisheries Enhancement Group	\$ 11,952.27
Mid-Columbia Fisheries Enhancement Group	\$ 4,743.06
Mid-Columbia Fisheries Enhancement Group	\$ 5,705.40
Mid-Columbia Fisheries Enhancement Group	\$ 8,205.16
Mid-Columbia Fisheries Enhancement Group	\$ 7,751.34
Mid-Columbia Fisheries Enhancement Group	\$ 6,978.52

**TOTAL          \$268,402.62**

## V. Reports

### A. NRCS Programs

1. **District Conservationist Report** – Holly Taylor provided a written report for Board review.

### B. KCCD 2025 Election/Appointment

The election was completed with the final ballot count occurring on March 18. One additional ballot was received in the mail after election day. The EF2 form was completed and submitted to the Commission on March 19. It was one day late, which Allisa confirmed would be noted on the CAPP report.

- C. **Financial Report** - The financial report is underway. It will be provided to the Board for approval at the May meeting. The Schedule 22 was completed at the end of February.

## VI. Action Items

### A. Conservation Commission Advance Requests

1. 24-28-RGP– Anna presented an advance request totaling \$59,587.42 for nine invoices from Mid Columbia Regional Fisheries Enhancement Group for the projects included in this grant.
2. 24-28-RP – Anna presented an advance request totaling \$71,222.31 for six invoices from Anderson Perry & Associates for the Cascade Irrigation District work.

**MOTION:** Approve advance requests for 24-28-RP and 24-28-RGP as presented.  
**Bill Boyum**, Seconded by **Matt Eslinger** *Passed Unanimously*

### B. Yakima Tributary Access & Habitat Program

1. Cascade at Coleman Creek Project

Bridge procurement - Anna reported that the grant manager for this project has indicated that the FBRB would be okay paying for the bridge if it could be used on another project if this one doesn't happen. If the project is bid in June and it will be known by July whether the project will/won't happen. That would allow time to potentially cancel the bridge order.

**MOTION:** Authorize staff to solicit for and order a bridge for the Cascade at Coleman Creek project.  
**Matt Eslinger**, seconded by **Brian Cortese** *Passed Unanimously*

2. Manastash Compressors

The contract for this work with Belsaas & Smith was extended to April 10, 2025. It needs to be extended further to continue to investigate options for the compressors.

**MOTION:** Extend Belsaas & Smith contract for the MWDA Compressors to June 12, 2025.  
**Matt Eslinger**, seconded by **Brian Cortese** *Passed Unanimously*

### C. Fish Barrier Removal Board

1. 21-1474 Coleman Creek 4.7 Agreement

Anna reported that this the agreement funding the Raap diversions on Coleman Creek, just below and above the Vantage Hwy. The grant is for \$733,899 with a completion date of September 30,2028

**MOTION:** Approve agreement with Fish Barrier Removal Board for the Coleman Creek at SM 4.7 project

**Matt Eslinger**, seconded by **Brian Cortese**

*Passed Unanimously*

2. 20-1692 CID at Coleman Creek Fish Screening & Passage Cost Increase

This is the amendment to the CID at Coelman Creek project adding the remainder of the cost increase request that brings the secured funding up to the engineers cost estimate for the project.

**MOTION:** Approve cost increase amendment to the 20-1692 CID at Coleman Creek project.

**Matt Eslinger**, seconded by **Brian Cortese**

*Passed Unanimously*

### D. Salmon Recovery Funding Board

1. Resolution 2025-02 – Cooke Creek Project

An application is being submitted to the Salmon Recovery Funding Board for the Cooke Creek project just south of Kittitas with JKD Farms. SRFB requires entities to pass a resolution authorizing the application be submitted.

**MOTION:** Approve Resolution 2025-02 for application 25-1173 Cooke Creek RM 4.25 Passage and Screening Project.

**Matt Eslinger**, seconded by **Brian Cortese**

*Passed Unanimously*

### E. CWDG Projects

Anna reported no additional projects at this time.

### F. Voluntary Stewardship Program

1. Cost Share Applications

Anna reported that one additional application has been submitted bringing the total applications to six and the total cost share to \$28,750.

**MOTION:** Approve Flying Diamond application for VSP cost share.

**Matt Eslinger**, seconded by **Brian Cortese**

*Passed)*

Additional applications may come in. Anna requested Board authorization to review and approve them so long as the applications are within the scope and budget of these funds.

**MOTION:** Authorize District Manager and Board Chair to approve additional applications received up to the available funding amount.

**Matt Eslinger**, seconded by **Brian Cortese**

*Passed Unanimously*

### G. Swauk Prairie Farms Appraisal Services Selection

Anna reported that the following proposals were received for the appraisal of the Swauk Prairie Farms project:

- |                                      |          |
|--------------------------------------|----------|
| • Integra Realty Resources – Seattle | \$13,500 |
| • Deer Park Appraisal LLC            | \$17,000 |
| • Cascadia Evaluation                | \$6,000  |

Anna will review the proposals with the Office of Farmland Preservation staff and would like to selected the firm and contract for the work.

**MOTION:** Authorize District Manager to select priority proposal contingent on review by the Office of Farmland Preservation.

**Matt Eslinger**, seconded by **Brian Cortese**

*Passed Unanimously*

**H. Drought Emergency - Resolution 2025-03**

Ecology has continued their drought emergency declaration for the upper Yakima Basin, as has KRD. Resolution 2025-03 does the same for KCCD.

**MOTION:** Approve Resolution 2025-03 Drought Emergency Declaration

**Matt Eslinger**, seconded by **Brian Cortese**

*Passed Unanimously*

**VII. WSCC Regional Manager Report-** Allisa Carlson shared that the state budget proposals from both the House and the Senate were released in late March. The Commission has compiled the proposals for review. The proposed operating budget includes quite a few cuts, and there are big differences between the two proposals. The Capital budget is looking good all things considered.

The Commission's Grants Manual is open for review. The Commission has made some substantial changes to the manual.

The Commission will be co-hosting an all-districts meeting with WACD on June 12 in Leavenworth.

**VIII. Adjournment:** 7:49AM by Chair Mark Moore

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**MOTIONS APPROVED:**

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*Passed Unanimously*

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**Matt Eslinger**, seconded by **Bill Boyum**

*Passed Unanimously*

**MOTION:** Approve advance requests for 24-28-RP and 24-28-RGP.

**Bill Boyum**, Seconded by **Matt Eslinger**

*Passed Unanimously*

**MOTION:** Authorize staff to solicit for and order a bridge for the Cascade at Coleman Creek project.

**Matt Eslinger**, seconded by **Brian Cortese**

*Passed Unanimously*

**MOTION:** Extend Belsaas & Smith contract for the MWDA Compressors to June 12, 2025.

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*Passed Unanimously*

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*Passed Unanimously*

**MOTION:** Approve cost increase amendment to the 20-1692 CID at Coleman Creek project.

**Matt Eslinger**, seconded by **Brian Cortese**

*Passed Unanimously*

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**Matt Eslinger**, seconded by **Brian Cortese**

*Passed Unanimously*

**MOTION:** Approve Flying Diamond application for VSP cost share.

**Matt Eslinger**, seconded by **Brian Cortese**

*Passed*

**MOTION:** Authorize District Manager and Board Chair to approve additional applications received up to the available funding amount.

**Matt Eslinger**, seconded by **Brian Cortese**

*Passed Unanimously*

**MOTION:** Authorize District Manager to select priority proposal contingent on review by the Office of Farmland Preservation.

**Matt Eslinger**, seconded by **Brian Cortese**

*Passed Unanimously*

**MOTION:** Approve Resolution 2025-03 Drought Emergency Declaration

**Matt Eslinger**, seconded by **Brian Cortese**

*Passed Unanimously*

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*Emily Son*

Recording Secretary

*5/8/25*

Date

*Mark Moore*

Board Member

*5/8/25*

Date