



Kittitas County Conservation District
607 E. Mountain View Ave - Ellensburg, WA 98926 - Phone (509) 925-8585 - Fax (509) 925-8591

Board of Supervisors Meeting

September 8, 2005

7:00 PM

ATTENDANCE

Mark Moore, Chair Lynn Brown, Vice-Chair Dale Dyk, Member Ron Gibb, Member	KCCD Staff: Anna Lael, District Manager Suzanne Wade, GIS Specialist Sara Leist, Financial Manager Mark Crowley, Resource Technician
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- I. **Call to Order**- Chairman Mark Moore called the meeting to order at 7:03 PM.
- II. **MOTION** – Approve the August Meeting Minutes and August Accountant’s Report.
Ron Gibb, seconded by **Lynn Brown** *Passed Unanimously*
- III. Bills to be Approved are listed below:

MOTION - Approve check numbers 8334 through 8375 with a total of \$109,747.87.
Dale Dyk, seconded by **Ron Gibb** *Passed Unanimously*

IV. **Old Business**

A. **NRCS Report** – No NRCS Staff present at meeting.

B. **KCCD Project Reports**

a) **Cost Share Policy Update** – Anna informed the Board that after meeting with Erin Anderson, she has recommended some changes to the Cost Share Policy. The Board reviewed the changes. See the copy of the updated Cost Share Policy that is included in the Board packet.

MOTION – Approve the proposed changes to the KCCD Cost Share Policy.
Ron Gibb, seconded by **Lynn Brown** *Passed Unanimously*

b) **Irrigation Efficiencies** – See Mark Crowley’s report. Mark C. reported that Perry Harvester made a site visit at the potential project site on Coleman Creek with Tom Nesbit. Jeff Brunson has another application for a potential project. It is ready to be sent in.

c) **Engineering Grant** – Anna informed the Board that Kelly Albers has been hired as the new Engineering Technician for the Cluster Districts. She will be housed in the Chelan CD and will start on September 19th. KCCD will be delivering the Ford Ranger for Kelly to use. The only problem is that it needs the transmission replaced. The estimate we received from Seth Motors is \$2,307 to install a rebuilt transmission. We called a few other places in the Yakima area and received estimates of approximately \$1,700 to install a rebuilt transmission. Mark Moore recommended calling Pac Trans in Yakima for an estimate as well.

MOTION – Approve the transmission repair on the Ranger with lowest estimate.
Dale Dyk, seconded by **Ron Gibb** *Passed Unanimously*

d) **BPA Yakima Tributary Access and Habitat Program** – See staff reports.

YTAHP Staff Positions – Abbi's position is up September 30th. KCCD has enough money in the YTAHP budget for '06 but KCCD will have to defend YTAHP to BPA to obtain any further funding. The Board agreed to extend Abbi's position for one year.

MOTION – Approve the extension of Abbi Sorensen's YTAHP Position through September 30, 2006.

Lynn Brown, seconded by **Dale Dyk**

Passed Unanimously

Trib Teams – See staff reports.

Please see the attached staff reports regarding updates on the projects listed below:

- Lower Currier Creek Project
- Lower Wilson/Eaton In-Stream Project
- Caribou Creek Fish Passage & Screening
- Lmuma Creek Riparian/Instream Restoration
- Jack & Indian Creek Culverts
- Swauk Creek Pump Screens
- Lyle Creek Fish Passage
- Parke Creek Pump Screens & Fish Passage
- Manastash Creek Pump Screen
- Coleman Creek Pump and Pump Screen

Funding for YTAHP '05 budget ends September 30th. Anna gave a quick review of some of the projects. In order for KCCD to spend some of the money, we need to have landowner agreements in place. Next year's YTAHP budget must include construction funds for these projects. KCCD can purchase pipe now for upcoming potential projects. Anna would like to request that the Board consider allowing her to go ahead and create landowner agreements so some of the materials can be procured. The Board also directed Anna not to enter into agreements or procure any materials for the lower Currier Creek project after Anna shared the latest developments, including the fact that a developer may be closing on the Pott property before the end of the week and that the sale of the Pott water right to Roslyn may mean there is not consumptive water left to be applied to the Pott property.

MOTION – Create landowner agreements for high priority projects with YTAHP funds contingent on review and signature by the chair. Next year's YTAHP budget must include construction costs.

Lynn Brown, seconded by **Ron Gibb** (Dale Dyk Abstained)

Passed Unanimously

Lower Wilson/Eaton In-stream – Anna would like to advertise for bids for a construction contractor from the Small Works Roster. She would like the project to start construction in October. Procurement of materials would be come out of the YTAHP 05 budget.

MOTION – Authorize District Manager and a Board Member to choose a contractor from the Small Works Roster to construct project in October and procure up to \$10,000 in project materials with YTAHP 05 funds.

Lynn Brown, seconded by **Ron Gibb**

Passed Unanimously

- e) **Teaway Restoration Grant** – See Staff Reports. Suzanne reported that she and Sara were out at Olin Nichol's site to water and check on the plants. They are doing well. The benthic study will take place in the Teaway at the end of September.

- f) **Manastash Project** – See Carol Ready’s and Anna Lael’s Report. Anna reported that she and Carol met to discuss the status of this project. Anna also sent out an email to the steering committee asking for comments or concerns about the agreement with KR D for Carol’s time. She did not receive any responses. Dale Dyk reported that some of the folks on the steering committee spoke with him and said that continuing the current agreement with KR D would be the most practical solution and best for the project. The KCCD Board felt that the steering committee should be available to give more direction or appoint one person as a “day-to-day” manager to keep things moving forward. The engineers (Fishpro) need to be given a project timeline with firm deadlines. Anna suggested to the Board that the project manager position be extended through January 2006 and then reviewed again. During that time, the design and specifications and permit applications/processes should be completed. Once those are completed, the duties of the project manager may be reduced. Review of the position in January would allow the KCCD to reduce the hours needed from the project manager if necessary.

MOTION – Amend the current agreement with KR D for Manastash Project Manager position to extend the position through January 31, 2006.

Dale Dyk, seconded by **Ron Gibb**

Passed Unanimously

- g) **Implementation Grant** – See Staff Reports. Anna informed the Board that the small landowner workshops begin September 22nd at 6:30 PM at the Heritage Center at the Fairgrounds. The workshops are being held every Thursday through October 13th. There will be three-ring binders filled with handouts and information for each person attending the workshops. The Board agreed that advertising should be done to make these workshops successful. Staff was directed to look into advertising in the Daily Record and on KXLE.

- h) **Water Metering Grant** – There is one new water metering application from NYCD. Andrew Weed on Wide Hollow Creek has a total project cost of \$1,955.00 with an 85% cost share rate for a total of \$1,661.75.

MOTION – Approve the Water Metering application for Andrew Weed with a total project cost of \$1,955.00 at an 85% Cost Share rate.

Lynn Brown, seconded by **Ron Gibb**

Passed Unanimously

North Yakima CD had previously submitted water metering applications for Marty St. George, Billy Smith, Marc Martin and Steve Bush. These applications were approved at KCCD’s 8/11/05 Board meeting. Dave Nunn at NYCD would like the board to consider amending the project costs/cost share for these contracts due to incorrect estimates given to him by the contractor installing the meters. Below are the updated changes Dave has requested:

Marty St. George (C-029) Approved Project Cost \$574.00 - Cost Share \$487.90 on 8/11/05
Marty St. George (C-029) AMENDED Project Cost \$653.00 - Cost Share \$555.05

Billy Smith (C-030) Approved Project Cost \$693.12 - Cost Share \$589.15 on 8/11/05
Billy Smith (C-030) AMENDED Project Cost \$708.00 - Cost Share \$601.80

Marc Martin (C-031) Approved Project Cost \$574.00 - Cost Share \$487.90 on 8/11/05
Marc Martin (C-031) AMENDED Project Cost \$653.00 - Cost Share \$555.05

Steve Bush (C-032) Approved Project Cost \$693.12 - Cost Share \$589.15 on 8/11/05
Steve Bush (C-032) AMENDED Project Cost \$708.00 - Cost Share \$601.80

MOTION – Approve the above amended changes to the four NYCD applications for St. George, Smith, Martin, and Bush.

Ron Gibb, seconded by **Dale Dyk**

Passed Unanimously

- C. Conservation Easements – Wild Horse Wind Power Project** – Anna informed the Board that Brian Lenz of Puget Sound Energy called and they have set up a meeting for next week to discuss this project.
- D. Report on Frank Chopp Tour**- Anna reported that the tour early today went very well. Speaker Chopp was very receptive to the KRD landowners who attended the luncheon. The Speaker also asked Anna to provide a proposal for financial assistance to KRD landowners, similar to the Irrigation Efficiencies program. Anna will be working on that in the next month.

V. New Business

- A. Review CWU Agreement** – The MOU between KCCD and CWU for the cultural surveys and archaeological monitoring ends on September 30, 2005. Anna would like to continue with the use of CWU folks and would therefore like to extend the contract for another year.

MOTION – Approve the MOU between KCCD and CWU through September 30, 2006 for cultural surveying and archaeological monitoring.

Ron Gibb, seconded by **Lynn Brown**

Passed Unanimously

- B. Area Meeting** – Anna informed the Board that the South Central Area Meeting will take place on October 4, 2005 in Yakima at the Yakima Arboretum. The meeting is for the South Central Area Conservation Districts and will last from 8:30 AM to 4:00 PM. Lunch will be served. KCCD needs to RSVP by September 20th.
- C. Vim Wright Stewardship Award Dinner** – The KCCD made a contribution to Farming & the Environment to help sponsor the Vim Wright Stewardship Award Dinner. Sponsors receive two complimentary tickets to the dinner, which will be held on October 2nd and the SUB at Central Washington University. There will be a stewardship award given to a Washington farmer/rancher. Anna asked that anyone interested in the tickets can talk to Sara, who will need to RSVP to this event by September 16th.

VI. Reports

Anna Lael (see attached)
Suzanne Wade (see attached)
Sara Leist (See attached)
Mark Crowley (see attached)
Abbi Sorensen (see attached)
Rusty Gigstead (see attached)
Carol Ready (See attached)

VII. Adjournment

–Chairman Mark Moore adjourned the meeting at 8:58 PM

MOTIONS APPROVED:

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Ron Gibb, seconded by **Lynn Brown**

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Approve bills as listed below:

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Recording Secretary

Date

Board Member

Date