



**Kittitas County Conservation District**  
**607 E. Mountain View Ave - Ellensburg, WA 98926 - Phone (509) 925-8585 - Fax (509) 925-8591**

**Board of Supervisors Meeting**

**November 12, 2009                      1:00 PM**

**ATTENDANCE**

<p><b>Mark Moore, Chair</b>  <b>Lynn Brown, Vice Chair</b>  <b>Jeff Brunson, District Auditor</b>  <b>Ron Gibb, Member</b>  <b>Jackie Brunson, Associate Supervisor</b></p>	<p><b>KCCD Staff:</b>  Anna Lael, District Manager  Sara Leist, Financial Manager  Ryan Roberts, Engineer (in at 1:30 pm)  Sherry Swanson, Project Manager  Suzanne Wade, GIS Specialist (in at 1:30 pm)</p> <p><b>NRCS Staff:</b>  Sarah Troutman-Zahn</p>
<p><b>Guest:</b> Jon Culp, Washington Conservation Commission</p>	

- I.     **Call to Order-** Chair Mark Moore called the meeting to order at 1:03 pm.
  
- II.    **Approve Bills**  
Bills to be approved are listed below:

Highlighted bills have been approved by the usual and customary expenses resolution or approved by contract by the Board.

**\$    328,446.98**

- III.   **Approve Accountant’s Report, Meeting Minutes and Bills.**  
**MOTION** –Approve October Minutes (with change under Manastash/Gregerich section that corrects the agency from DOE to BPA) and the October Accountant’s Report.  
**Ron Gibb**, seconded by **Jeff Brunson**    *Passed Unanimously*
  
- MOTION** - Approve check numbers 11041 through 11105 for a total of \$328,446.98 (Payroll Checks 11042-11048, and 11100-11105).  
**Ron Gibb**, seconded by **Lynn Brown**    *Passed Unanimously*
  
- IV.    **Old Business**
  - A.    **NRCS Report**– See attached NRCS Report. Sarah reported that they are still waiting to hear back from National about the new ranking tool for EQIP. NRCS is currently ranking CSP applications. They received 9 applications from Kittitas County. The Farm and Ranchland Protection Program deadline is December 31<sup>st</sup>.
  
  - B.    **KCCD Project Reports (See Monthly Reports)**
    - a) **Irrigation Efficiencies** – See Mark Crowley’s report. Anna reported that Mark C. is out at Nisbet’s project this afternoon. Mark C. and Ryan did some surveying to find the best

location for a pump station. Steve Burris met with Anna and he seems open to additional work on his project. Anna has not heard from Larry Browne or Ron Poulsen. The Board asked Anna to initiate a meeting with the KCCD Board and the EWC Board.

- b) **Professional Engineering** – See monthly staff reports.
- c) **Implementation** – Small Project Cost Share letters went out to all applicants. The district is still waiting to hear back from the group application as to whether they will go ahead with the project or not.
- d) **BPA YTAHP** – See staff reports for full updates on current projects. Anna submitted the final project list to BPA. This list includes potential projects that could be paid for with capital funds. Lynn requested a copy of the list.
  - i. **Jack & Indian** – Anna informed the Board that Belsaas & Smith has submitted the final payment request for this project.
  - ii. **Coleman Creek** – This is week two of the project. MRM Construction is working on setting the fish screen. There will be somewhat of a wait on the automated gates. Also, the rock that was included in the original bid may not be enough for this project. There may need to be a change order. If it is under \$5,000 then Anna will approve.
  - iii. **Coleman/EWC** – The 30% designs were submitted by RH2. It was determined by the county that the bridge over Coleman Creek upstream of the EWC diversion might require some changes in plans, but nothing major.
  - iv. **Greer Ditch** – The JARPA has been signed and the permits are in. The goal is to finish this project by the end of the year. According to our policy, the project needs to go out to bid. Anna requested that the board make approve the project going out to bid contingent on receiving the permits.  
**MOTION** – Approve the Greer Ditch Project going out to bid contingent on receiving the permits.  
**Jeff Brunson**, seconded by **Ron Gibb**                      *Passed Unanimously*
- e) **Manastash Restoration Project** – See staff reports.
  - i. **General Project Update-**
    - 1. Barnes Road – Project is underway. There has been some flooding at the project site. Water is coming through the dry stretch already, but the flooding is related more the dewatering system set up by the contractor. Engineers from HDR have been here on a weekly basis and have been doing weekly construction update meetings. There was a quarterly Steering Committee Meeting with a tour of the project sites.

ii. **Pipeline projects** – There has been a road block for these projects because of the landowners. It has become clear that the irrigators may need to take legal action in order to move the process forward. The district will be planning a technical sub-committee meeting to see what the irrigators are willing to do.

iii. **Sprinkler Conversion Projects**

1. **Gregerich** – The district granted Gregerich authorization to proceed in mid-October. He has most of the mainline and conduit installed. Sprinklers will arrive next week. He submitted a request to the district regarding additional power costs which were not part of the original budget. Puget Sound Energy is charging \$612 to hook up power for the site and Mr. Gregerich would like reimbursement. Mr. Gregerich will supply and install the power pole at his own expense.

**MOTION** – Approve the addition to the cost share agreement of \$612 for Puget Sound Energy fees to hook up power at the Gregerich site.

**Jeff Brunson**, seconded by **Ron Gibb** *Passed Unanimously*

f) **Water Metering** – The district has one application for Tom Nisbet's Coleman Creek Project. The application is for \$88,492.42 with 90% cost share for a total of \$79,643.18. The project includes 3 automated gates and telemetry.

**MOTION** – Approve the Water Metering cost share application for Tom Nisbet for a cost share amount of \$79,643.18.

**Jeff Brunson**, seconded by **Lynn Brown**

*Passed Unanimously*

C. **Special Assessment** –

a) **Firewise Cost Share Application** – Suzanne reported that three of the four projects are complete. One will be completed in the spring.

b) **Rural Service Center** – No new information to report at this time. Lynn requested the budget information Anna provided at the September Board meeting.

c) **Wild Horse Conservation Easement Monitoring** – Suzanne is working on the baseline report and should have a draft by November. The field work is complete.

d) **Acheson Flood Fencing Project** – US Fish & Wildlife has slowed down this project as Richard Visser would like a JARPA for the project. The district initially thought the project could start this fall, but now a timeline for this project is unknown.

e) **Red Bridge Road and Lambert Road Engineering** – Anna received letters of support from the Department of Ecology and the Bureau of Reclamation. Anna informed the Board that she is still waiting to hear back from the landowners as they will need to be on board for this project in order for the district to assist them. Al Potter from GeoMax submitted an estimate for the initial project work. His estimate is \$8,550.10. If the project comes in at under \$10,000 the district, no requests for proposals are required.

**MOTION** – Approve the contract with Geomax for site assessments, contingent on receiving letters of approval from landowners.

**Lynn Brown**, seconded by **Ron Gibb**

*Passed Unanimously*

D. **Area Meeting Updates**

a) **Budget Process Comments** – Districts are working on budgeting and distribution of funds through the Commission. The topic was discussed at the Area meeting and at a

supplemental meeting in Zillah. Projects to be funded will need to be included in annual plan and long range plan.

- E. Hussman Grant Award for Minor Property** – It appears that Becca Wassell and the Mid-Columbia Regional Fisheries Enhancement Group may take on the contract for Hussman funds for this project.

## **V. New Business**

- A. Set Election Date** – Anna and the board discussed the possibility of a February 9<sup>th</sup> election. The district will do a resolution to set the election date at their regular meeting in December.
- B. WACD-Convention Attendance** – Mark Moore and Anna Lael will be attending the convention. Anna will be there to attend the budgeting sessions.
- C. Long Range Plan Update** – Anna discussed with the board the need to conduct another long range plan work session. It may be best to do two work sessions on two different days, rather than one full day session. The board thought that January 12<sup>th</sup> and January 19<sup>th</sup> would work. Also, the sessions would go from 10 am to 2 pm each day. Anna said that we will advertise as much as we can for the planning sessions and will also include it in the district's next newsletter going out the first part of January.
- D. Lawns and Gardens in Upper County** – Anna reported that she received an e-mail from a landowner in the upper County who was very concerned about the proposed ordinance to restrict lawns and gardens. The landowner's specific concerns were with the impact of this on riparian plantings and firewise practices. Anna talked with Commissioner Jewell and he provided background on the proposal. Essentially it is a negotiating point with the Ecology and the County understood that implementing this restriction could result in the lifting of the well moratorium. Commissioner Jewell stated that Ecology seems to no longer be negotiating and that he doubted that this restriction would be implemented. The Commissioners had left on docket only to have the option available if Ecology resumed negotiation. Anna stated that she offered Commissioner Jewell technical assistance, if the County needed it should this proposal become active again.
- E. Jon Culp** – Informed the board that there are TSP funds still available. There will be an irrigation workshop meeting on Tuesday at 2 pm.

## **VI. Reports**

**Anna Lael** (see attached)  
**Suzanne Wade** (see attached)  
**Sara Leist** (see attached)  
**Mark Crowley** (see attached)  
**DJ Shook** (see attached)  
**Ryan Roberts** (see attached)  
**Sherry Swanson** (see attached)

**VI. Adjournment** –Chair Mark Moore adjourned the meeting at 2:42 PM.

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### **MOTIONS APPROVED:**

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Recording Secretary

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Date

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Board Member

\_\_\_\_\_  
Date