



Kittitas County Conservation District
 2211 W. Dolarway Road, Suite 4 - Ellensburg, WA 98926 - Phone (509) 925-3352 - Fax (888) 546-0825

Board of Supervisors Regular Meeting

June 8, 2017 7:00 AM - KCCD Office

ATTENDANCE

Mark Moore, Chair Jeff Brunson, Auditor Matt Eslinger, Member	KCCD Staff: Anna Lael, District Manager Rose Shriner, GIS Specialist Mark Crowley, Resource Technician Miranda Nash, Financial Manager Lance Downing, Resource Technician
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- I. **Call to Order-** Chair Mark Moore called the meeting to order at 6:02 AM

- II. **Approve Accountant's Report and Meeting Minutes**
MOTION – Approve the May Accountant's Report, and the regular meeting minutes from May 11th.
Jeff Brunson, seconded by **Matt Eslinger** *Passed Unanimously*

- III. **Approve Bills, including Building Account and Manastash O&M Fund Bills**
 (see attached spreadsheet)
MOTION – Approve check numbers 15786 - 15842 for a total of \$90,413.91 (Payroll Checks 15794-15800 and 15838-15842) and building account check numbers 516-529 for a total of \$5,459.72 and check numbers 1266-1269 for a total of \$937.50 for Manastash O&M reimbursements. Approve pending payments totaling \$279,090.49 contingent upon receiving grant reimbursement requests.
Jeff Brunson, seconded by **Matt Eslinger** *Passed Unanimously*

Pending Bills To Be Paid

Date	Check #	Vendor	Amount
4/13	TBD	Lad Irrigation	\$35,284.35
4/13	TBD	Lad Irrigation	\$114,223.26
5/11	TBD	Ryan Nash	\$14,697.75
5/11	TBD	John Hansen	\$2,250.00
5/30	TBD	Anderson Perry	\$7,735.00
5/25	TBD	Anderson Perry	\$2,042.25
5/5	TBD	Kittitas Valley Fire & Rescue	\$3,574.66
5/3	TBD	Kittitas County Fire District #7	\$4,249.22
6/5	TBD	Kittitas County Fire District #7	\$6,416.71
6/2	TBD	Kittitas Valley Fire & Rescue	\$4,256.50
6/7	TBD	Lad Irrigation	\$50,000.00
6/7	TBD	Robert Csonaki	\$4,500.00
6/7	TBD	Mary Koren	\$9,000.00
6/7	TBD	Tim Lehner	\$2,387.87
6/7	TBD	Tom Lariviere	\$2,250.00
6/7	TBD	Henry Cuffe	\$4,500.00
6/7	TBD	David Hagness	\$4,500.00
6/7	TBD	Carl Highland	\$4,792.92
6/7	TBD	Thayer Excavating	\$2,430.00
			\$279,090.49

IV. **NRCS Report** – Anna reported on that we are waiting for the lease to be advertised.

V. **Old Business**

A. KCCD Project Reports

1. **Conservation Commission Grants** – Anna reported that the end of the biennium is nearing and final vouchers and close out forms will be due to the commission by July 10th. Anna reported on a possible state government shut down as a new budget has not been passed. We have received some letters from agencies regarding the possible shut down.

The Commission offered additional funds limited to \$7,000 per district and specific categories. Anna has requested funding for staff training to send Rose to Advanced Insect and Disease Field Training and Lance to Wilderness First Aid Training. Upgrading Ryan's software, purchasing a new workstation and installing a hard drive and additional memory for the server was also included in the request. If the Commission approves the request, all purchases must be made by the end of June.

- a) **Implementation** – Mark C. reported that all small projects are completed. All producers have been paid for except Rinehart's as Mark is waiting to receive invoices for the project so final paperwork can be completed for reimbursement.
- b) **Irrigation Efficiencies Program** – Anna reported that the Commission is hosting a meeting on June 22nd at Hal Holmes from 9:00am to 3:00 pm to discuss the program.
- c) **Non-Shellfish** - Mark C. reported that Valley Land Company project is complete. The project for Midvale continues as they have the pivot pad poured and the pivot on site with the power trench starting next week. The project needs to be completed by June 30th.

2. Firewise/Fuels Reduction

- a) **Commission Firewise Grant** – Rose reported that there is one cost share project left but there has been no communication from the landowner to move forward so that project may be cancelled.
- b) **DNR Grants** – Rose reported that all the current DNR grants are closed out. The fire district crew worked with about 200 landowners and 100-150 acres over the last year and a half.
- c) **FEMA** – Rose reported that work is restricted and can't begin until July 31st on the existing FEMA areas because of the spotted owl restrictions. Public comment ended yesterday and we are awaiting approval on the new FEMA funding.

Rose and Anna attended a meeting of partners working in Upper County on Firewise, Fire Adapted Communities and projects on state and federal lands. The meeting was hosted by the Washington Resource Conservation &

Development Council and facilitated by Ray Ledgerwood (as provided by the Commission). The partners attending decided that a more organized effort would be a good thing and decided to name the group the Kittitas Upper Wildfire Coalition. The group will meet again in July.

3. BPA – Yakima Tributary Access & Habitat Project

a) **General Project Update** – no update

b) **Individual Project Reports**

1) **Naneum Wilson Cherry Watershed Assessment** – Anna reported that the Naneum Wilson Cherry Watershed Assessment is out for review. There was hope that another meeting of the technical group would occur as the SRFB gave the County a 2-month extension, however the Bureau of Reclamation (who is also contributing to funding) would only give an extension to the end of May.

c) **Salmon Recovery Funding Board** – Anna is working on SRFB grant applications and will be giving presentations to the Technical Advisory Group and the Citizens Committee next week.

4. Manastash Restoration Project

a) **Project Facilities Updates** – Lance reported that flows are dropping quickly. Sherry is working to coordinate with the programmer at Reed to work on the calculations. Lance reported that a tree fell at KJ and damaged the fence. Lance removed the tree and Fish & Wildlife will repair the fence with extra materials that are at the site. Anna reported that there is another meeting with KRD scheduled next Friday to discuss operations of the facilities.

b) **Reed Pipeline Design** – Anna reported that Anderson Perry is working on the design at Reed.

5. **Voluntary Stewardship Program** – Anna reported that the first two plans have been approved. Anna is looking at scheduling a meeting in July and having a tour for the watershed group to look at areas and conditions.

B. Special Assessment/Rates & Charges

1. **RCPP – Toppenish to Teanaway Agreement** – Anna reported that the agreement between NRCS and the Yakama Nation is awaiting signatures. Anna met with Konrad Bomberger to discuss projects and gave him a tour of the valley.

2. **2016 Activities Report** – Anna reported that our 2016 Activities Report is now on our website.

3. **Ag Day Report** – Mark C. reported on the total costs for Ag Appreciation Day. We received donations from Kittitas County Cattlemen and the Farm Bureau to pass on to the schools for bus costs. Mark included costs for his time which was about 60 hours.

- C. **District Building (2211 W Dolarway Rd) – No update**
- D. **2018 Annual Plan of Work** – Anna reported that she has submitted the 2018 Annual Plan of Work.
- E. **RFP for Cultural Resources/Archeology Consultants** – Anna reported that the contract with Reiss-Landreau was completed along with the first task order for five projects. There will be four EQIP projects (also on Non-Shellfish project list) and one Non-Shellfish project. Reiss Landreau is working to have the survey and reports to us by the end of June.
 - 1. **Pre-approve Task Order for Anderson Pipeline** – Anna discussed the Manastash Project Anderson Pipeline and the need for a cultural resources survey. This would be the second task order with Reiss Landreau. She doesn't yet have the specific details for the location of the pipeline, but may have it before the next Board meeting. She asked for approval to negotiate a task order with Reiss Landreau.

MOTION – Authorize staff to negotiate a task order with Reiss Landreau for Anderson Pipeline project.

Jeff Brunson, seconded by **Matt Eslinger** *Passed Unanimously*

Anna and Sherry interviewed the next three consultants on the list and will have a recommendation for a 2nd firm by the next board meeting in July.

- VI. **New Business**
No new business.
- VII. **Public Comment**
No comments.
- VIII. **Adjournment**
Mark Moore adjourned the meeting at 7:50AM

MOTIONS APPROVED:

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Micanda Nash
Recording Secretary

7/13/2017
Date

Mark Moore
Board Member

07/13/2017
Date