



Kittitas County Conservation District  
2211 W. Dolarway Rd, Suite 4 - Ellensburg, WA 98926 - Phone (509) 925-3352 - Fax (888) 546-0825

**Board of Supervisors Special Meeting**

October 27<sup>th</sup>, 2016 7:00 AM

KCCD Office

**ATTENDANCE**

<b>Mark Moore</b> , Chair <b>Lynn Brown</b> , Vice-Chair (by phone) <b>Jeff Brunson</b> , Auditor <b>Ron Gibb</b> , Member (by phone)	<b>KCCD Staff:</b> Anna Lael, District Manager Miranda Nash, Financial Manager Sherry Swanson, Project Manager Ryan Roberts, Engineer
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- I. **Call to Order-** Chair Mark Moore called the meeting to order at 7:05 AM
  
- II. **Manastash Creek Reed & Hatfield Diversion Removal Project**
  - A. **Project Bids** – Anna reported that Sherry has compiled charts showing flow data on Manastash and has included photos from different sites along Manastash creek from fall/winter 2009-2013, and 2015. This was emailed to the Board yesterday afternoon. Anna also reported that she has sent the letter to Gibson & Son confirming the determination of non-responsibility via certified mail. Gibson & Son signed for it on October 24, so the required two business days have elapsed and the District can award the contract to the next low bidder. Anna has reviewed Pipkin’s responses to the responsibility criteria and has determined they do meet the criteria and are a responsible bidder. Anna, Ryan and Sherry have talked with the project manager with Pipkin who has provided a preliminary project schedule and who has detailed their dewatering plan. The dewatering plan is for a gravity system with a 3’ diameter pipe. Higher flows could mean a pump system as a backup that would be paid for with the Force Account. Ryan discussed Pipkin’s plan for dewatering and the additional measures to deal with higher flows. Ryan recommends asking Pipkin about the possibility of going from a 3’ pipe to a 4’ pipe. Lynn asked about snow pack data and Anna said there is no snow pack right now. A high-risk situation would be if a heavy snowpack was building, making a rain on snow event possible. The Board discussed if the contractor knows of the possibility of project delays resulting in being shut down and picking back up later. Anna has talked with Pipkin about the possibility that weather could shut down the project and result in having to come back in the summer to finish.
  
  - B. **Funding Status** –Anna reported that Tom Tebb at Ecology has approved the transfer of \$350,000 in their funding (that was slated to go to the Bureau of Reclamation) for the District to cover the shortfall. Ecology, WDFW, the Bureau of Reclamation and other stakeholders in the Integrated Plan are very interested in seeing the project move forward. If the Board decides to go ahead with construction, the \$350,000 will be quickly amended into the District’s Ecology grant. If the Board decides not to move forward with the project now, this specific funding would not be available as it must be spent by June 2017. Ecology and the other stakeholders did state that they would help to find funding next year, if the project was rebid for summer construction. If that happens though the US Fish & Wildlife Service \$103,000 would be lost, increasing the shortfall.

The Board discussed whether to move ahead with the contract and the project. They discussed both the weather risks and the funding availability.

**MOTION** – Award the construction contract for the Manastash Creek Reed & Hatfield Diversion Removal project to Pipkin Inc.

**Lynn Brown**, seconded by **Jeff Brunson**

*passed unanimously*

Anna asked for approval of the Herrera Task Order for assistance through construction Reed & Hatfield project. The task order is not to exceed \$35,000.

**MOTION** – Approve Herrera task order not to exceed \$35,000.

**Jeff Brunson**, seconded by **Lynn Brown**

*passed unanimously*

**III. Naneum Creek Fish Screening & Passage Project**

A. Bids are in for the Naneum Creek project. Thayer Excavating is the apparent low bidder. Anna and Mark C. have reviewed the responsibility criteria and determined that Thayer meets the criteria and so is both responsive and responsible. The Engineer's estimate was \$20,000 under the low bid. The District does have the funding for the full bid amount.

**MOTION** – Award the construction contract for the Naneum Creek Fish Screening and Passage project to Thayer Excavating LLC.

**Lynn Brown**, seconded by **Jeff Brunson**

*passed – Jeff Brunson abstains*

**IV. Adjournment**

Meeting was adjourned at 7:37 AM

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**MOTIONS APPROVED:**

**MOTION** – Award the construction contract for the Manastash Creek Reed & Hatfield Diversion Removal project to Pipkin Inc.  
**Lynn Brown**, seconded by **Jeff Brunson**

*passed unanimously*

**MOTION** – Approve Herrera task order not to exceed \$35,000.  
**Jeff Brunson**, seconded by **Lynn Brown**


*passed unanimously*

**MOTION** – Award the construction contract for the Naneum Creek Fish Screening and Passage project to Thayer Excavating LLC.  
**Lynn Brown**, seconded by **Jeff Brunson**

*passed – Jeff Brunson abstains*

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Recording Secretary

  
Date

  
Board Member

  
Date