



Kittitas County Conservation District  
607 E. Mountain View Ave - Ellensburg, WA 98926 - Phone (509) 925-8585 - Fax (509) 925-8591

**Board of Supervisors Meeting**

**November 10, 2010**

**1:00 PM**

**ATTENDANCE**

<b>Mark Moore, Chair</b> <b>Lynn Brown, Vice-Chair</b> <b>Jeff Brunson, District Auditor</b> <b>Bill Boyum, Member</b> <b>Jackie Brunson, Associate Member</b>	<b>KCCD Staff:</b> Anna Lael, District Manager Sara Leist, Financial Manager Suzanne Wade, GIS Specialist Mark Crowley, Resource Technician Sherry Swanson, Project Manager  <b>NRCS Staff</b> Erin Kreutz
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- I. **Call to Order-** Chair Mark Moore called the meeting to order at 1:00 pm.
- II. **Approve Bills**  
Bills to be approved
- III. **Approve Accountant's Report and Meeting Minutes**  
**MOTION** – Approve the October Meeting Minutes and the October Accountant's Report.  
**Bill Boyum**, seconded by **Jeff Brunson** *Passed Unanimously*
- IV. **Approve Bills.**  
**MOTION** – Approve check numbers 11732 through 11785 for a total of \$94,234.90 (Payroll Checks 11732-11739-A, and 11781-11785).  
**Jeff Brunson**, seconded by **Bill Boyum** *Passed Unanimously*
- V. **Old Business**
  - A. **NRCS Report**– See NRCS Report. Erin reported that the Big Bend team will be ranking 2011 contracts by the end of the month. NRCS is currently performing status reviews on existing contracts.
  - B. **KCCD Project Reports (See Monthly Reports)**
    - 1. **Irrigation Efficiencies** – See Mark Crowley's report. Mark C. reported that the Anderville contract is in Olympia awaiting signatures from Washington Conservation Commission and Department of Ecology. Acheson's project continues to be worked on at Ecology.
    - 2. **Implementation** - Mark C. created a matrix spreadsheet of the current small project
    - 3. **BPA – Yakima Tributary Access & Habitat Project** – See staff reports.  
  
**General Project Update** – The headgate structure went in on Dry Creek. Don Rinehart is farming the land but Patrick Hand owns the property.

KCCD staff assisted WDFW with fish surveys on Coleman Creek, Town Ditch laterals and surveys on Karen Poulsen's property.

The Red Bridge Road SRFB application has been submitted and reviewed by the state review panel. The recommendation is that the project be designated as a Project of Concern. Anna will be meeting with Alex and Angie from the Yakima Basin Fish & Wildlife Recovery Board on Friday to address the concerns of the project. A decision regarding whether to appeal to the full SRFB or withdraw the application must be made.

**Project Reports**

- i. **Cherry Creek** – It was discovered that the application for the change in point of diversion for Don Jacob's water rights have to be three separate applications and not just one application. Don Jacobs will need to submit two more applications.

Dave Mastin and Bob Venera have reviewed but have yet to sign the Cherry Creek agreements. There have been attempts at signing the documents, however, the landowners are still concerned about liability. Anna informed the landowners that the district can reimburse for up to \$750 for attorney fees to review the documents on their behalf.

The district has a contract from the Department of Fish & Wildlife Fish Screen Service for \$6,471 for fabricating and installing the fish screen gate on Cherry Creek.

**MOTION** – Approve fish screen gate contract with Department of Fish & Wildlife for \$6,471.00

**Lynn Brown**, seconded by **Bill Boyum** *Passed Unanimously*

- ii. **Taneum Canal Company** – The district has an agreement with Kittitas Conservation Trust for \$25,000 in YTAHP funds to assist KCT with their Taneum Canal Project. The funds are coming from the district's YTAHP construction and engineering budgets.

**MOTION** – Approve agreement with Kittitas Conservation Trust for \$25,000 for Taneum Canal Project.

**Jeff Brunson**, seconded by **Bill Boyum** *Passed Unanimously*

**4. Manastash Restoration Project (See Staff Reports)**

- a) **Screen Facilities** - The district has received reimbursement requests for O&M expenses. The requests are from Anderville Farms and the Manastash Ditch Association.

Check No.	Payee	For	Amount	TOTAL
1000	Anderville Farms, Inc.	PSE Costs (April-Oct 2010)	\$ 319.22	\$ 450.31
		Fairpoint Costs (Aug-Oct)	\$ 131.09	
1001	Menastash Water Ditch Association	PUD Costs (April-Sept 2010)	\$ 411.33	\$ 752.62
		Fairpoint Costs (April-Oct 2010)	\$ 341.29	
Total checks for 11/10/10				<u>\$ 1,202.93</u>

**MOTION** – Approve check #s 1000 and 1001 for the Manastash O&M Reimbursements for \$1,202.93.

**Bill Boyum**, seconded by **Lynn Brown**

*Passed Unanimously*

*KCCD Monthly Board Meeting  
November 10, 2010 at 1:00 PM*

1. Barnes Road – There is some funding remaining from BPA for implementation, if needed, for this project.
2. MWDA – The fencing crew has been working on the fence.
3. Keach-Jensen – Construction is underway. There is a pour scheduled on Monday and a wall pour at noon on Friday. The Sutton bank protection is complete. The estimated completion date for this project is February 2011.

BPA made a visit to the sites last week. The Steering Committee would like to name the entire facilities project after John Arum. BPA can fund the plaques at each site.

#### **b) Instream Flow Enhancement**

- i. **BPA Contract Amendment** – The district has a contract amendment with BPA for the capital funds to add another \$256,250 to the contract as well as extend the contract deadline to 11/14/11.

**MOTION** – Approve the amendment to the Manastash Instream Flow capital contract with additional funds and time extension to 11/14/11.

**Bill Boyum**, seconded by **Lynn Brown** *Passed Unanimously*

- ii. **Pipeline Projects** – Negotiation continues with the landowners involved in the pipelines (MWDA and Consolidate). The irrigators have indicated they may take legal action if the negotiations are unsuccessful.
- iii. **Sprinkler Conversions** – The Gregerich project is done. Anderville’s contract is being signed in Olympia. There are plans for another reverse auction, possibly in late winter.
- iv. **Agricultural Water Enhancement Program (AWEP)** – A new sign up for the AWEP funds for the Manastash is underway. Some projects from the initial sign-up are likely to be rolled over into this sign-up. The current sign-up ends November 30<sup>th</sup>. If necessary another sign-up may be held in the spring.

5. **Water Metering** – Nothing to report at this time.

#### **C. Special Assessment**

1. **Firewise Cost Share Program** – Suzanne reported that the last two projects from last year are now complete. Projects are underway for the Wagon Wheel Community involving fuel reductions and emergency road access. The projects for Pineloch Sun will start in the spring.
2. **Wild Horse CRM** – Anna talked to Russ Stingley last week about authorized funds for restoration. He is waiting to hear back from WDFW.
3. **Flood Task Force** – There is a Flood Task Force meeting next week. The focus will be the possibility of creating a flood control zone district proposal that the group may bring forward to the County Commissioners.
4. **Acheson Flood Fence** – Six contractors attended the pre-bid meeting. Because it is such a small project, the district will not be using the MRSC small works roster and the

project will be advertised locally only.

**MOTION** – Approve acceptance of the lowest responsible and responsive bidder for the Acheson Project contingent on Mark Moore’s review.

**Lynn Brown**, seconded by **Jeff Brunson** *Passed Unanimously*

**D. Jack Creek Floodplain Project-** The district is working with MCFEG on this project, where they will be making improvements to Jack Creek, upstream and downstream from the culvert that the district put in. The district applied for a grant from Ecology on behalf of the MCFEG. That grant application was approved and a contract developed. The contract will go through December 31, 2013. The district will be administering the grant and all the administrative costs will be reimbursed through the Ecology grant. The district also has an agreement with MCFEG that addresses a number of cooperative projects including the Jack Creek Floodplain Project. Anna updated that MOA to reflect the Ecology grant funding and the district administration of the grant.

**MOTION** – Approve both the Ecology grant agreement and the MOA with the Mid-Columbia Fisheries Enhancement Group for the Jack Creek Floodplain Project.

**Lynn Brown**, seconded by **Bill Boyum** *Passed Unanimously*

**E. Yakima River Canyon Scenic Byway Initiative MOU** – The agreement for this MOU is ready for board approval. The Board agreed that the district should support this initiative by participating as a signee on the MOU.

**MOTION** – Approve and participate as a signee of the Yakima River Canyon Scenic Byway Initiative MOU.

**Bill Boyum**, seconded by **Jeff Brunson** *Passed Unanimously*

## **VI. New Business**

**A. WACD Annual Meeting Registrations** – The WACD Annual Meeting is set for November 30<sup>th</sup> through December 2<sup>nd</sup>. Registrations need to be turned in to Sara by Friday, November 12<sup>th</sup>. Anna is also working on scheduling a dignitary to speak at the opening ceremonies for the meeting. The Veterans of Foreign Wars will be conducting the flag presentation.

**B. WACD Resolutions** – Anna wanted to inform the board of an upcoming WACD resolution proposal that will be discussed at the annual meeting. The resolution shows that cost share ratios for in-stream and riparian area enhancement practices implemented on non-CREP properties will be changing from a 75% rate to a 50% rate. This will severely limit the ability of conservation districts to provide landowners with sufficient incentive to implement in-stream and riparian area enhancement practices. The recommendation of the resolution would be to have the Washington Conservation Commission return to the cost share ratios identified in the 2004 version of their procedure manual and to implement those ratios in the upcoming biennium.

**C. Election Resolution** – The district has an election resolution (#2010-02) to set the election date at February 8, 2011 and hold polling locations at the district office, Kittitas County Courthouse and the Cle Elum Senior Center. The resolution also names Anna as the district’s Election Officer. The expiring elected supervisor is Ron Gibb and the expiring appointed supervisor is Lynn Brown.

**MOTION** – Approve Resolution #2010-02 for KCCD’s election.

**Lynn Brown**, seconded by **Bill Boyum** *Passed Unanimously*

**D. Payroll Tax Payments** – Anna informed the Board that we received notice that the IRS will no longer be accepting paper checks for payroll taxes and that they will only be accepting EFT

payments. District staff will look into creating a resolution for paying IRS payroll taxes via EFT.

**E. WWRP Support Letter** – At the request of Jill Arango (Cascade Land Conservancy), Anna presented the a letter of support for the Washington Wildlife and Recreation Program. The letter is address to Governor Gregoire and signed by a long list of supporters. The Board reviewed the letter and declined to add the district to the list of supporters.

**VI. Reports**

- Anna Lael** (see attached)
- Suzanne Wade** (see attached)
- Sara Leist** (see attached)
- Mark Crowley** (see attached)
- Ryan Roberts** (see attached)
- Sherry Swanson** (see attached)
- Brent Dixon** (see attached)

**VII. Adjournment** –Chair Mark Moore adjourned the meeting at 9:08 PM.

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**MOTIONS APPROVED:**

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Recording Secretary

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Date

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Board Member

\_\_\_\_\_  
Date