



Kittitas County Conservation District
607 E. Mountain View Ave - Ellensburg, WA 98926 - Phone (509) 925-8585 - Fax (509) 925-8591

Board of Supervisors Meeting

July 8, 2010

7:00 AM

ATTENDANCE

<p>Mark Moore, Chair Jeff Brunson, District Auditor (by phone from 7:35 am to 7:37 am) Ron Gibb, Member</p>	<p>KCCD Staff: Sara Leist, Financial Manager Suzanne Wade, GIS Specialist Sherry Swanson, Project Manager Ryan Roberts, Engineer</p> <p>NRCS Staff Sarah Troutman Zahn Erin Kreutz</p>
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I. Call to Order- Chair Mark Moore called the meeting to order at 7:20 am. Because there is not a quorum present at the meeting, Sara will call Jeff Brunson on speaker phone so that the Board can take action on specific agenda items.

II. Approve Bills

Bills to be approved

Highlighted bills have been approved by the usual and customary expenses resolution or approved by contract by the board.

III. Approve Accountant’s Report, Meeting Minutes and Bills.

Mark and Ron reviewed the bills. See below for Motion.

IV. Old Business

A. NRCS Report–Sarah introduced Erin Kreutz, the newest NRCS staff member. Sarah also informed the Board that the new EQIP deadline is August 13th. There were 8 CSP applications completed by July 16th. NRCS and the district will be working together on the AWEF grant, which the district applied for and got approved for \$148,000 for the first year of the grant.

B. KCCD Project Reports (See Monthly Reports)

- 1. Irrigation Efficiencies** – See Mark Crowley’s report. Mark C. reported that he has turned in an application for Acheson’s 15 acre pivot for approximately \$45,000. Mark has calculated the saved water for Anderville Farms. The 3M Ditch analysis from the engineering firm has been received but still needs to be reviewed.
- 2. Implementation** - Mark C. informed the Board that he is getting ready for the next round of cost share in which applications should be going out in August.

3. **Professional Engineering** – Ryan has been spending time working on final designs for a project for the Foster Creek called the Lower Moses Coulee Recharge Basin.

C. **Single Federal Audit** - Sara informed the Board that the Bellevue Auditor's Office has combined with Yakima and Kittitas Counties to form Team Cascadia. They would like to perform a box audit which means they will be requesting certain files and documents and will be conducting the audit from their office. Anna and Sara will be sure to keep a checklist of the files that we hand over to them, so that we make sure to get all files back.

V. **New Business**

A. **Task Order with NRCS for Resource Assessment** – The district has a task order with NRCS to inventory data from Local, State and Federal agencies.

B. **FY 2011 Commission Grant Addendums** – Sara informed the Board that we have 3 Commission grant addendums that need approval. They are for the Implementation grant for \$45,911, the Professional Engineering grant for \$70,000 and the CREP grant (\$0). We were not initially awarded funds for the CREP grant, but we would like to submit an addendum in case funding becomes available. The addendums are attached for the Board's review.

Sara called Jeff Brunson and put him on speakerphone at 7:35 am. Jeff was aware of the actions needed for this board meeting and of the task order with NRCS and the addendums with the Commission. He previously reviewed the minutes, account's report and the bills.

MOTION- Approve the June Minutes and June Accountant's Report.

Ron Gibb, Seconded by **Jeff Brunson**

Passed Unanimously

MOTION - Approve check numbers 11514 through 11560 for a total of \$138,861.66 (Payroll Checks 11514-11520, and 11557-11560).

Jeff Brunson, seconded by **Ron Gibb**

Passed Unanimously

MOTION – Approve Task Order #CA-10-12 with NRCS.

Jeff Brunson, seconded by **Ron Gibb**

MOTION – Approve 2011 Commission Grant Addendums for CREP, Implementation, and Professional Engineering.

Jeff Brunson, seconded by **Ron Gibb**

Suzanne reported that the district newsletter went to print.

VI. **Reports**

Anna Lael (see attached)

Suzanne Wade (see attached)

Sara Leist (see attached)

Mark Crowley (see attached)

DJ Shook (see attached)

Ryan Roberts (see attached)

Sherry Swanson (see attached)

VI. **Adjournment** –Chair Mark Moore adjourned the meeting at 7:37 AM.

MOTIONS APPROVED:

Recording Secretary

Date

Board Member

Date