



YAKIMA TRIBUTARY ACCESS AND HABITAT PROGRAM

MINUTES DRAFT

17 September 2003 9am-Noon

PLACE: LEATON'S RESTURANT

Ellensburg

Attending: Dave M, Dave N, Hank F, Richard V, George M, Carol F, Abbi S, Anna L, Brent R, Steve K, Rusty G, Bill G, Mike T, Pat M, David Byrnes, William M.

1: ADMINISTRATION

A. BPA accrual

Bill Gillespie distributed the FY 03 BPA accrual

B. Need SOW for new contracts

Bill Gillespie passed out the FY 04 contract and asked for corrections and to also attach the new SOW's.

2. POLICY

A. Administrative Policy for YTAHP private landowner projects

a) Report on meeting of 8-28-03 development of standardized agreement.

Mike Tobin reported that the basic agreement is in draft form and that it is designed to incorporate attachments for the specific funding source/sources.

David Byrnes has been working with the BPA attorney on this issue. He stated that BPA would have fast turnaround on issues and requested that YTAHP provide him and Lydia Grimm (BPA attorney.) copies of the agreements from Anna Lael and Mike Tobin. Anna and Mike will forward to Bill Gillespie for compilation and transmittal to David Byrnes. BPA places a very high degree of importance on the subject and does not want to miss any steps. The degree of access needs to be expressed and take into account.

Hank Fraser had a question on warranties on pumps and /or screens. The group's consensus was that these items should be covered under the manufactures warrantee and that we should not be offering anything further.

3. TRIBUTARY SURVEY TEAMS

A. KCCD

Anna Lael reported on the status of trib surveys in Kittitas County. 55 miles are complete. Wilson is currently being assessed. Dry Creek is complete. They are currently in a holding pattern until the end of irrigation season.

B. NYCD

David Nunn has the PI'S calculated on all the barriers on Cowiche Creek. Two tables that were generated delineating known barriers and the resultant PI'S were distributed. All the data has been entered in the SSHEAR database and he is currently developing the written narrative describing the features encountered. Contact is being made with landowners who have legal water rights and have pump diversions about the forms of assistance available to them from NYCD and YTAHP. These contacts will also be invited to participate in the Tributary Teams that should be formed in the near future. The data needs to be evaluated prior to the formation of the teams and a technical review will take place.

C. WDFW

Richard Visser reported on the status of Ahtanum Creek inventories. The creek is completely surveyed and staff are awaiting time to enter the data collected in the SSHEAR database. It is expected to take place in November and a complete product available in late winter or early spring.

D. KCWP

a) Trib team draft make up-CAROL

Carol Ready sent around a draft of the items needed to be covered in the makeup and selection of the Tributaries. Please get back to Carol with any suggestions as soon as possible. Thank you Carol!

Carol and Anna reported that NOAA has retained Dr. Loverich from WSU to conduct a survey on ESA issues in Kittitas County. A mailing will be sent to all Kittitas County residents.

Anna brought up the question of the cultural survey requirements and broached the possibility of having the specialist on a retainer. David Byrnes stated the survey needs to meet the standards of all applicable agencies involved. He felt we need clarification on the requirements to meet SHPO standards. Brent Renfro asked if we or someone has a list of known sites. Dave Myra indicated NRCS has a list and also a practice exempt list.

4. WDFW

A. Project update

Cowiche Creek projects on the Lust/Thornton diversion are progressing with the collection of information to provide conceptual designs. NYCD may have the original drawings of those two diversions. Dave Nunn will check. NYCD does have the original drawings of the Pellicier diversion and will make them available to the WDFW engineers. The BA has been started on the Lust/Thornton/Stevenson diversions.

Dry/Cabin Creek conceptual design has been completed and is awaiting landowners signature to start the permitting process..

With all the projects underway discussion was held on the best way to track each project. David Byrnes stated BPA would like to see each project remain within the plan outlined in the SOW. He suggested that we track these schedules in Microsoft Project. He said the cost is around \$600. RC&D will purchase and Bill Gillespie will develop and track each of the projects. (ordered from Microsoft on 9-18-03) Richard Visser stated that there are several slots available for MS Project available and will try to secure several for us.

Coleman Creek has some questions on the extent of riparian restoration and are awaiting landowner signature/agreement.

A contract with MOBRAND to run EDT modeling on Cowiche Creek is on hold.

B. Permitting progress on Div 14

Steve Kropp reported that the permitting is on schedule on Div 14.

C. Report by Richard on “Gap to Gap” planning group

Richard Visser reported this group is meeting to coordinate efforts from the twin bridges on Hwy 12 to the I-80 on the Naches River. This group has approx. \$500 K under the chronic deficiencies program to address the problems. COE has funds to also assist in this area. Richard stated Jeff Graham from BOR will have more information in the near future.

YTAHP has an interest in this area as it includes the lower portions of Cowiche Creek. YTAHP has funded the initial survey of the Fruitvale diversion that will be used to further the development of plans.

5. ENGINEERING/CONSTRUCTION

a) Report on utilization of Counties Small Works Roster for the projects under 200K.

Mike Tobin has researched CD’s ability to use the counties small works roster for our engineering and construction projects. NYCD has the ability to use the roster since it is a taxing district and as so has the lawful right to enter into an agreement with Yakima County. Kittitas is a bit more problematic in that KCCD has never voted in the assessment but has the ability. The question that needs to be answered is will Kittitas County

accept that ability as a means to enter into an agreement with KCCD? Anna will check out. The ability to utilize these rosters will simplify construction on these projects of less than \$200K.

6. Manastash Project-Update (Anna)

Anna has signed an agreement with DOE and the easements and permitting can be started. YTAHP will be coordinating on the project to lend assistance wherever possible. David Byrnes stated we needed to say within the SOW on projects.

A. Discussion of YTAHP involvement

It was the groups consensus that YTAHP should remain a part of Manastash in that it was included in the original RFP.

7. Programmatic Biological Assessment – Pat M

Pat Monk and Steve Kropp brought the group up to date on the requirements of programmatic BA's. Pat Monk asked David Byrnes for clarification on how BPA views cost share on permitting. David Byrnes will consult with Shannon about how much will qualify and get back to us. Pat also had a question on who should issue the BA. This is unresolved.

8. OTHER:

David Byrnes indicated that YTAHP needs a central repository for all data collected. Anna Lael said the KCCD website will be up and running by the end of the month. David Byrnes said it might be a good idea to get in contact with the folks in BPA who design the interactive query databases.

Mike Tobin needs copies of the SRFB grants on the Lust/Thornton/Stevenson, etal; projects and the Snow Mountain project. Dave Myra and Richard Visser will supply.

Hank Fraser brought up the question of YTAHP involvement in the Safe Passages program. David Byrnes indicated there was a need to go thru NWPPC as to the scope of the project and have the council review the project. To get the necessary approval and to de-obligate and re-obligate is probably not possible in such a short period of time. David Byrnes stated it makes sense to do the project but we still need to go thru the process.

NEXT MEETING: 10-15-03

Time : 9am-noon

Place: East Selah DOT Meeting Room

Submitted by:

Approved:

Date: