



YAKIMA TRIBUTARY ACCESS AND HABITAT PROGRAM

Minutes

17 December, 2003 9am-Noon

PLACE: East Selah DOT Meeting Room

Yakima

**Attending: Eric E, Dave M, Hank F, Rusty G, Steve K,
Carol R, Jay M, Dave N, Bryan Hopkins (YHIP), Richard
V, Pat M, Mike T, Pat S, Gina M and Bill G.**

1. **ADMINISTRATION**
 - a) **Project tracking-**
Bill Gillespie reported on the status of the development of a template for project for use in MS project. Rusty has offered assistance in developing the linkages and to review the steps.
 - b) **Annual report**
Bill and Carol are almost done with the annual report to BPA. Bill is working on the quarterly report. Expect a call from him.
 - c) **Strategic plan**
The draft revision is underway. This will be also discussed in item 4 below.

2. **BPA- (Jay)**
Jay brought up the possibility of combining the YTAHP and Safe Passages programs. There will be further discussion of this matter. Jay also restated the need for all permitting go to Shannon S from BPA.

3. **TRIBUTARY TEAMS**
 - A. **KCCD**
Rusty distributed maps showing where assessments are complete and where the next will be done. 74 miles are done. Work is being done in the office compiling the data from the streams that are complete.
 - B. **NYCD**
Dave gave an update on the progress of developing the Tributary Team on Cowiche Creek. The first Meeting will be held Jan 7th in the conference room at the USDA Service Center on Perry St in Yakima.
 - C. **WDFW**

Eric reported that the draft document for the SSHEAR assessment on Ahtanum Creek should be done in the 2nd week of January. The report format will be the same as that prepared by NYCD.

D. KCWP

Carol report that 5 conveyance projects were submitted for potential funding by the Dec 15th deadline. The final additions to the annual report are being edited and should be out by next week. Carol continues to represent us to Gov. Locke and keep water issues on the table. Thank you Carol!

4. WDFW

a) Strategic plan- establishment of TWG (Richard)

Bill distributed pages 11,12 and 13 of the strategic plan with the items highlighted that deal with the formation of the TWG. After discussion it was decided to form a work group to rework the duties, authority and responsibilities of the TWG. Richard will head up the group. Pat S, Rusty G, Mike T, Carol R and Bill G will make up the group with as many of the rest of us that can make the meeting on January 5th at the WDFW conference room in the Construction Shop (screen shop). Bill will develop a draft agenda and send it to Richard.

b) Project issues (Richard)

The lead entity, DOC, is looking to spend 100k before April on planting and other riparian restoration projects. Contact Richard for particulars. SRFB grant applications need to be submitted by March 2004. FRIMA grant applications need to be in by 1 July.

5. ENGINEERING/CONSTRUCTION

a) Report on Div 14. Mike

Mike reported on the status of diversion 14. Pictures of the project were distributed. The screen should be in by the end of Feb. Insteam work is complete.

b) Retaining engineering support (discussion)

This item is referred to the TWG meeting on Jan 5th for resolution. Due to changes in WDFW's policy the construction shop will no longer be able to fund engineering for private landowner projects. This means YTAHP will either need to designate a line item for these services or forgo their services and utilize private engineering exclusively.

Mike will provide a contact person for KCCD on developing a small works roster in Kittitas county. Mike is developing an interagency agreement with Yakima County for his boards approval and signature to utilize the counties existing small works roster.

6. **Manastash Project-Update (Anna, Carol)**
Carol reported that Manastash is proceeding. The steering committee is meeting on 12-18-03. There is a potential problem with DOE on conveyance water and the issue of water rights. This is being explored.

7. **Permitting-NOAA Fisheries**
a) **Discussion of following items and when we can set up independent meeting. (Mike)**

- Section 7 consultation process overview
 - Informal and Formal consultations
 - BPA Habitat Improvement Program Programmatic BiOp
 - Other programmatic or batched consultations

- Pre-project design considerations
 - Permitting and review

- Project-level considerations
 - Personnel
 - Construction sequencing and logistics
 - Anti-degradation BMPs
 - Emergencies

Mike suggested that we set aside a specific time to meet and address the above items. It was decided to extend the meeting on the 14th of January and set aside the afternoon from 1 pm to 4 pm dedicated to these issues. Mike is to make contact with Kale if this is an acceptable time and who else should be invited to meeting. Bill will develop the agenda in consultation with Kale and distribute to all parties. The meeting of the small work group on the 5th will provide the framework for discussion on how we relate to the other entities in the basin.

8. **Safe Passages**
a) **Hank**

Hank reported that the Lower Wilson Project will be completed and all other projects are underway and going well. Hank is working with the EDT on how to update data.

9. **Next meeting: January 14th , 9am –4pm**
East Selah DOT Meeting Room.

NOTE: The 21st was not available.