



YAKIMA TRIBUTARY ACCESS AND HABITAT PROGRAM

MINUTES

20 AUGUST 2003

East Selah DOT Meeting Room

Attending: Anna L., Carol R., Richard V., Hank F., Eric E., George M., Pat M., Steve K., Dave N., Sean T., Mike T., Dave M., Bill G.

1: ADMINISTRATION

A. FY 04 SOW

The FY 04 SOW was distributed to all for comments.

B. FY 04 Budget

Richard requested and Dave M concurred that 47K project funding be moved from WDFW for the Snow Mountain and Lust/Thornton Project to RC&D to save overhead expenses that would be incurred if it remained with WDFW. Bill will make the changes and notify BPA. **(After the meeting Dave M and Bill thought it would be best that the \$ be moved to NYCD since they carry the Project line item. Bill made contact with Mike T and he also concurs.)**

C. BPA proposed work schedule

Dave M asked that all team members make comments to BPA by the end of August. The decision of the group was that we would prefer to keep track of Dollars by Objective only. Task accounting is perceived as onerous.

D. FY 03 remaining budget

WDFW-9K-As of today. Will expend 3K on EDT modeling, 2K on Trib Survey Equipment, and 3K on Trib team personnel costs. Should have 1K on the table. Possible 1K xfer to Hank's Snowden project. Anna and Carol talked about WDFW purchasing the Lazer distance finder so it could be theirs to loan to YTAHP.

NYCD- 9K as of today. Will expend 4.5K on additional Trimble unit for use in both NYCD and KCCD stream surveys. Should have 4 K on table. Possible 4K xfer to KCCD for Hank's Snowden project.

KCCD- 4K as of today. Needs cultural survey on Taylor Project and additional \$ for Coleman Creek project. Should have 4K on the table. Possible xfer of 4K to KCCD to facilitate Hank's Snowden project.

RC&D-9K as of today. Possible assist with Hanks Project on Snowden. Would xfer 9K to KCCD to Hank's Snowden project.

AID- 1.2K as of today. Would xfer 1.2K to KCCD for Hank's Snowden project.

KCWP burn rate is right on target.

- E. NWPPC Province Review**
Carol and Dave reported on the proceeding at the Provincial Review.
- 2. COST SHARE**
 - A. Guidelines**
Dave N asked for clarification on what the YTAHP policy on Cost share was. After lengthy discussion it was decided that landowner cost share would be O&M and easement.. This needs to be included in the landowner agreement.
 - B. Administrative Policy for YTAHP private landowner projects**
Discussion was held on landowner agreements. Mike presented the format used by the SRFB grants. Anna uses a slightly different one as does Hank. It was decided to form a group consisting of Mike, Anna and Bill to draft a document to have a uniform agreement for YTAHP. We will be meeting on 8-28 at 9am with Mike and Bill and then to KCCD for a meeting with Mike, Anna and Bill. Bill is to get the various doc's out to everyone.
- 3. TRIBUTARY TEAMS**
 - A. KCCD**
Work continues on Kittitas County Tribs. About 60 miles are complete.
 - B. NYCD**
NYCD wants to put an additional trib survey team on in the summer of 04 to complete the Wenas creek. The existing team of Dave and Bill will complete the other tribs. There was no disagreement.
1) Additional Trimble unit-NYCD will order the unit and will be utilized by both NYCD and KCCD. **Please insure that the unit is vouchered prior to 9-30-03**

2) Additional project on Pellicier-This will be included in the total Pellicier project. A screen will be install at the upper diversion. WDFW has the screen.

C. WDFW

Eric distributed the progress report. All but the Middle fork of Ahtanum is complete. When data is compiled the package will be handed off to NYCD to form tributary teams. Eric expects it will be done in November.

4. WDFW

WDFW needs to acquire 2 dry suits for monitoring (snorkeling) at about 2K. Approved.

A. Project update

Steve spoke about the progress on the permitting process for Diversion 14. There are no problems and is looking to an October 03 construction start date. Richard stated they still need to address the Cultural survey.

Dry, Cabin and Cooke permits are in the works and progressing.

B. EDT

Richard gave us a update on EDT and how it is being used in the Basin and its possible impacts on the funding process for projects. It was felt that it is important that we utilize EDT. The cost is approximately 3K to do the modeling . **Please make sure we get work done and invoiced prior to 9-30-03.** Mike questioned if BPA and the state will recognize EDT. Richard said they do. Pat M felt that SSHEAR is a more valuable tool and EDT needs to be reconciled with SSHEAR. Mike and Carol offered that it might be beneficial to support Richard V's request so we are in sync with funders, assuming some corrections can be made to model or output data.

5. ENGINEERING/CONSTRUCTION

Mike, Anna and Bill will be working on the standardized contract terms for all parties. George will send a sample contract along with information provided by the AID attorney.

6. OTHER

NEXT MEETING: SEPT 17th, 9am Kittitas County Place TBD

October Meeting East Selah DOT Oct 15 0900

Minutes Approved _____

Submitted by Bill Gillespie