

2006-2009 On-Call Roster for Professional Engineering and Land Surveying Services

Kittitas County Conservation District and the North Yakima County Conservation District are hereby advertising this notice in order to update their roster of engineering consultants and land surveyors who could provide professional services for various fish passage, fish screening, habitat improvement, and irrigation efficiency related projects being developed in both Kittitas and Yakima Counties.

The construction portion of the potential projects could range in magnitude from \$15,000 up to \$1,500,000. The design and construction management portions of such projects could range between 10% and 30% of the construction costs. The surveying component dollar values will vary.

Since the On-Call Roster was established in 2004, a total of \$263,000 in land surveying and professional engineering services has been contract with five consulting firms to work on seven projects of varying size in Kittitas County.

Project Description:

The purpose of this advertisement is to update the list of vendors that can provide land surveying, engineered designs, contract documents, and/or construction management services for projects being undertaken by either the North Yakima or Kittitas County Conservation District projects within Yakima and Kittitas Counties. The consultants must have proven experience and ability on projects that included the following elements:

- Topographic mapping and land surveying
- Mechanical fish screening design
- Fish passage design, utilizing rock work and/or concrete or steel features
- Habitat restoration design
- Design of related civil works, including irrigation delivery systems, water measuring devices, pumping plants, bridges, diversion dams, etc.
- Project and construction management of the above project components
- Application for necessary permits and completion of the environmental compliance process

The professional capabilities of consultants must include appropriate licenses in the State of Washington, demonstrated expertise in one or more of the disciplines listed, and professional liability insurances of adequate amounts for the size of project contracted.

This advertisement will remain open until further notice.

Evaluation Criteria

Pursuant to state and federal regulation, a qualifications-based selection process will be used to select consultants. The following information and criteria will be used to evaluate responses:

1. Qualifications/Expertise of Firm(s) on Team
2. Qualifications of Proposed Project Manager(s)
3. Key Team Members Qualifications
4. Experience with the each project element and size of projects worked.
5. References of Past Performances
6. Cost Factors

Submittals

Consultants are invited to submit their Statement of Qualifications. North Yakima and Kittitas County Conservation Districts assume no obligation of any kind for expenses incurred by any respondent to this solicitation.

The Statement of Qualification shall include information on each of the six (6) evaluation criteria. Please keep your submittal to a maximum of twenty-five (25) sheets submitted on 8.5"x 11" paper.

All material submitted in response to this solicitation shall become the property of the North Yakima and Kittitas County Conservation District and will not be returned. All submittals are deemed public record as defined by RCW 42.17.250 to 42.250.340.

Faxed or emailed submittals will not be accepted. Please provide two (2) sets of your Statement of Qualifications in person or by mail to the following address:

Kittitas County Conservation District
Attention: Anna Lael
607 E. Mountain View Ave.
Ellensburg, WA 98926

Any questions regarding the submittal process should be directed to the District Manager, Anna Lael, at 509-925-8585. More information about the Kittitas County Conservation District may be found at www.kccd.net

Persons with disabilities may request this information be prepared and supplied in alternate formats.